

1. **Call the Meeting to Order** – The meeting was called to order at 6:30 pm

2. **Roll Call**

Board Members Present:

Dorothy Lange – President
Denice Sbertoli - Secretary
Rick Pokorny - Treasurer
Greg Stimpson – Commissioner

Staff:

Ben Appler – Director of Parks & Facilities
Cheryl Mosqueda – Director of Finance & Admin
Mike Huber – Director of Golf Course Operations
Gayle Hearn- Admin. & Finance Assistant
Kristina Sromek – Deputy Director of Recreation
Katie Iraci – Account Supervisor
Rob Michalak – Head Golf Professional

Visitors:

Maribeth Lezcano- resident
Mary Castiello – resident

3. **Pledge of Allegiance**

4. **Public Hearing** – (see attached)

5. **Additions to Agenda** *None*

6. **Approval of Consent Agenda Items**

- A. Approval of the Special Meeting Minutes of April 9, 2019
- B. Approval of the Executive Session Meeting Minutes of April 9, 2019.
- C. Approval of the Special Meeting Minutes of March 12, 2019.
- D. Approval of the monthly expenditures: Totaling \$282,933.31 covered by check nos. 84439 thru 84505 (\$161,167.03) and payrolls 4.5.19 (\$58,408.91) and 4.19.19 (\$63,357.37).

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny to approve the Consent Agenda as presented. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.*

7. **Written & Public Communication** –

Maribeth Lezcano resident of Wood Dale pointed out that while she believed that the agenda was posted the Friday prior, when she went to click on the link on the district's website to access the agenda it was not working properly. As a result, she could not electronically view the agenda. She then emailed the Park District and within a short amount of time, the issue was fixed. However she added that since she did not check her email until 4:30 the notification on the fixed link was not learned until shortly before commencement of the meeting when she discovered a start time of 6:15 pm. Her point being that perhaps there should be other media measures to alert residents. A discussion ensued with Finance & Administration Director Mosqueda stating that the agenda was up and properly posted in compliance on Thursday, April 18th. Resident Lezcano suggested posting the agenda on Facebook, however President Lange was not sure about the legalities and felt that Facebook was more appropriate for advertising programs. Finance & Administration Director Mosqueda stated that she would speak with the Marketing Director Ali Geary to assure that we double checks when posting information on the website.

8. **New Business**

A. Department & Employees Spotlight-Golf Operations Department (*Mike Huber*) Golf Course Operations Director Huber started by handing out a document that highlighted key staff over at the golf course and their responsibilities. Director Huber began with his position saying he listed some of his day to day responsibilities but also wanted to mention that within the past two years that he has been with the district, some major changes have happened at the golf course with the support of the

Board and the Executive Director. Some of these changes may not have been popular, however they are working and will continue to make changes to make the golf course a supportive enterprise fund. He then introduced Rob Michalak, Head Golf Professional and gave a brief run down of his responsibilities and accomplishments since he has been on staff since September of 2018. Golf Operations Director Huber stated Rob Michalak would speak later after completing the list of other employees listed on the handout. Employees and positions highlighted were, Aaron Hearn, Greens Superintendent; Hernesto Barrios, Head Chef; Gina Young, Food & Beverage Operations Manager; Food & Beverage Sales Manager position which is open right now; Golf Course Coordinator, also another open position however this position is being reviewed to ensure it meets the current needs of the facility and Renee Carrell, Administrative Assistant. Questions were asked by Board Members and answered by Golf Course Operations Director Huber to the Boards satisfaction.

Head Golf Professional Rob Michalak then gave a brief personal and previous employment history on himself. Rob then handed out a flyer that lists the various golf lessons and instruction programs for all ages and levels he will be offering. He stated that this has not existed in the past few years, so by creating these programs; hope to grow the game and the interest in golf. Rob continued by giving an overview and explanation of the flyer.

Other areas Head Golf Professional Michalak has been working on are the policies and procedures for the district, safety issues and concerns, inventory, loss prevention, dress code were a few of the areas mentioned. He also stated that he attended the PGA show this year and did a lot of research on merchandise and what is available. He feels that carrying the basic supplies would be best for Salt Creek and items being in a reasonable price range. Rob said that he wishes to promote the fact that we are a 9 hole golf course. People do not want to spend five or six hours on a course. They want to play quickly and get their exercise. The Board asked questions during and after the presentation. They were answered by staff to the Boards satisfaction.

B. Approval of Budget & Appropriations Ordinance (O-19-09) for FY ending April 30, 2020 (Cheryl Mosqueda) Finance & Administration Director Mosqueda stated that at the Special Board Meeting held on March 12, 2019 the Board approved the placement of the Tentative Budget and Appropriation (B&A) Ordinance up for public inspection. It has been made available to the public for a period of 30 days. Changes that have been made were communicated and provided along with the Final Budget & Appropriation Ordinance ready for passage. Additionally the Public Hearing was just held to meet final adoption requirements.

It was moved by Commissioner Pokorny, seconded by Commissioner Stimpson to adopt Ordinance O-19-09, the Combined Annual Budget and Appropriation Ordinance of the Wood Dale park District for the Fiscal Year beginning May 1, 2019 and ending April 30, 2020. **ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.**

C. Approval to Amend Ordinance O-19-09 and Relabel/Re-Number to Ordinance O-19-10 (Cheryl Mosqueda) Finance & Administration Director Mosqueda stated that this was a correction for labeling of Surplus Property Ordinance approved at the prior board meeting. She said that the Surplus Property Ordinance was labeled O-19-09 and should have been O-19-10 as the Tentative Budget & Appropriation Ordinance was already designated as O-19-09 and was being made publicly available at the time.

It was moved by Commissioner Stimpson, seconded by Commissioner Sbertoli to amending Ordinance O-19-09 and relabel/number the Ordinance O-19-10. **ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.**

D. Approval of Standard Form of Agreement Between Owner Wood Dale Park District and Construction Manager as Constructor Turner Construction. Where the Basis of Payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price for the Construction of a Community

Assembly Building as part of the White Oak Redevelopment Project-Phase I (Mike Huber). *Item was removed from the agenda. Document not ready at the time of the Board Meeting.*

E. Approval of Agreement to Contract Assignment Between Wood Dale Park District and Turner Construction for Assignment of Trade Contracts for the construction of a community assembly building as part of the White Oaks Redevelopment Project – Phase I (Mike Huber) *Item was removed from the agenda. Document not ready at the time of the Board Meeting.*

F. Approval of Resolution (R-19-11) adopting the 2019 board Meeting Calendar (Mike Huber) Golf Course Operations Director Huber stated that the Board needs to approve their regular general meeting schedule for the remainder of 2019 by adopting a Resolution.

It was moved by Commissioner Sbertoli, seconded by Commissioner Pokorny to approve Resolution R-19-11 setting forth the board Meeting Calendar for the remainder of the calendar year 2019. **ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.**

9. Unfinished Business *None.*

10. Executive Director's Report *(Mike Huber in Director Ellmann's Absence).*

A. Attendance at "Reach for the Stars" on June 5. Golf Course Operations Director Huber stated that Director Ellmann received attendance intentions responses from Commissioners Lange and Sbertoli and was waiting for responses from Commissioners Pokorny and Stimpson. Both Commissioners answered at this time of their unavailability to attend. Golf Course Operations Director Huber also mentioned that the \$500,000 funding promise for the White Oaks Project has been received from the City of Wood Dale and was deposited into the bank.

11. Recreation Department Report *(Kristina Sromek).* Deputy Director Sromek had nothing to add.

12. Administration & Finance Department Report *(Cheryl Mosqueda).* Finance & Administration Director Mosqueda had nothing to add. She did state however that due to the short turn around time between meetings, financial reports will be included in next months Board Report.

13. Salt Creek Golf Club Report *(Mike Huber).* Golf Course Operations Director Huber stated that the final Fish Fry was held on April 19th. He mentioned that it went well, and the numbers look good. He will have an analysis in next months Board Report. The Board asked questions and they were answered to their satisfaction.

14. Parks & Facilities Department Report *(Ben Appler).* Parks & Facilities Director Appler stated he had nothing to add. The Commissioners asked questions regarding the dog friendly area. Questions were answered to the Board's satisfaction.

15. Commissioner Comments & Future Agenda Items for Consideration *None.*

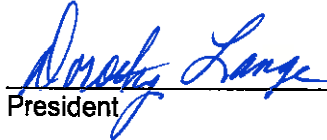
16. Executive Session *None*



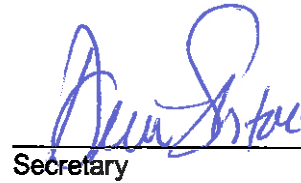
17. Adjournment

It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli to adjourn this General Meeting at 7:40 pm. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.*

Board Member Signatures:



President



Secretary