



**WOOD DALE PARK DISTRICT**

111 E. Foster Avenue  
Wood Dale, IL 60191  
630.595.9333

**EQUAL OPPORTUNITY EMPLOYER**

**Position Applying For:**

Recreation	Golf Course	Maintenance	Available
<input type="checkbox"/> Pool	<input type="checkbox"/> Pro Shop	<input type="checkbox"/> Custodian	<input type="checkbox"/> Part-time
<input type="checkbox"/> Camps	<input type="checkbox"/> Starter	<input type="checkbox"/> Parks	<input type="checkbox"/> Full-time
<input type="checkbox"/> Front Office	<input type="checkbox"/> Ranger		<input type="checkbox"/> Seasonal
<input type="checkbox"/> Program Instructor	<input type="checkbox"/> Bartender		
<input type="checkbox"/> Preschool	<input type="checkbox"/> Driving Range		
<input type="checkbox"/> Extended School	<input type="checkbox"/> Kitchen		
<input type="checkbox"/> Fitness Studio	<input type="checkbox"/> Grounds Crew		

**Personal Data**

Name: *(last, first, middle)* \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Ever applied to this company before? \_\_\_\_\_ If yes, When? \_\_\_\_\_ Where? \_\_\_\_\_

Have you been convicted of a felony in the last 5 years? *(A conviction will not necessarily bar you from employment)*

No Yes Explain: \_\_\_\_\_

Are you legally eligible for employment in this country? Yes No Are you a U.S. Citizen? Yes No

Referred By: \_\_\_\_\_ Date Available to work: \_\_\_\_\_

Are you currently employed? Yes No Are you currently a student? Yes No

If you are under 16 years of age and it is required, can you furnish a work permit? Yes No

**Special Skills/Training/Certifications**

Summarize any special skills or qualifications that you acquired through employment and state any courses, certificates, or training that qualify you for the position for which you are applying for:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Education</b>			
<i>Circle the Highest Grade Completed</i>	<i>Name and location of school</i>	<i>Did you Graduate?</i>	<i>Degree and/or Major</i>
Elementary School 1 2 3 4 5 6 7 8		___ Yes      Year ___ No	
High School 1 2 3 4		___ Yes      Year ___ No	
College/University 1 2 3 4		___ Yes      Year ___ No	
Post Graduate		___ Yes      Year ___ No	

<b>Employment History/Professional References</b>
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*(List below all present and past employment, beginning with your most recent)*

1. Name of Company	Phone Number	Reason for leaving
Address of Company	Name of Supervisor	Supervisor Title:
Position Held	Dates of Employment: (Mos/Yr)  From:                      To:	Salary:

2. Name of Company	Phone Number	Reason for leaving
Address of Company	Name of Supervisor	Supervisor Title:
Position Held	Dates of Employment: (Mos/Yr)  From:                      To:	Salary:

3. Name of Company	Phone Number	Reason for leaving
Address of Company	Name of Supervisor	Supervisor Title:
Position Held	Dates of Employment: (Mos/Yr)  From:                      To:	Salary:

**May we contact your current and past employers?    Yes    No**

**IF THERE ARE GAPS BETWEEN JOBS LISTED UNDER YOUR EMPLOYMENT HISTORY, PLEASE EXPLAIN BELOW:**

Reason for Gap/Dates:

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**Personal References (Not Relatives) you have known for more than 3 years**

Name	Occupation	Address	Phone Number
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1			
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2			
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3			
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**Applicant's Signature**

I certify that all of my answers given here are true and complete to the best of my knowledge and that supplying false information herein shall result in immediate disqualification for consideration for employment or termination from employment, regardless of when such false information is discovered. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision; and I hereby agree to indemnify and hold harmless each and every current or prior employer in defending against any charge, complaint or suit filed with any Federal, State or local agency, or in any court of the State or Federal government for providing an accurate, factual history of employment information. I understand that neither this document nor any offer of employment from the employer constitutes an employment contract, unless the employer and employee in writing execute a specific document to that effect.

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Signature of Applicant

Date

Rev: 7/2006

Rev: 2/2010

**THE WOOD DALE PARK DISTRICT WILL KEEP YOUR APPLICATION ON ACTIVE FILE FOR 6 MONTHS**

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