
1. Call the Meeting to Order

Vice President Schroeder called the meeting to order at 6:30 pm. President Lange was experiencing voice loss.

2. Roll Call

At 6:30 pm roll call was taken:

Present: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson

Absent: None

Also Present: Ray Chaussey, Director of Parks and Facilities; Tony Perry, Director of Golf Operations; Karin Schindel, Director of Administration and Finance; Carolyn Mondlock, Recording Secretary.

Members of the Public:

Mike Bersani, Wood Dale Park District attorney

3. Pledge of Allegiance

The Board, staff and members of the public present stood for the Pledge of Allegiance.

4. Additions to Agenda *(for discussion purposes only)*

There were no additions to the agenda.

5. Approval of Consent Agenda Items (Roll Call)

- A. Approval of the minutes of the Regular Meeting of July 28, 2015.
- B. Approval of the minutes of the Executive Session of July 28, 2015.
- C. Approval of the minutes of the Special Meeting of August 11, 2015.
- D. Approval of Ordinance O-16-04, authorizing conveyance of personal property.
- E. Approval of the monthly expenditures, totaling \$417,126.03, covered by checks nos. 78184 through 78340 (\$221,083.35) and payrolls of 7/31/15 (\$98,481.60) and 8/14/15 (\$97,561.08).

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny, to approve the minutes of the Regular Meeting of July 28, 2015; the minutes of the Executive Session of July 28, 2015; the minutes of the Special Meeting of August 11, 2015; Ordinance O-16-04, authorizing conveyance of personal property; and the monthly expenditures, totaling \$417,126.03, covered by checks nos. 78184 through 78340 (\$221,083.35) and payrolls of 7/31/15 (\$98,481.60) and 8/14/15 (\$97,561.08).

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson

Nays: None

MOTION CARRIED

6. Written and Public Communication

A. Public Comments – none

B. Written Correspondence – Commissioner Schroeder read the thank you letter from the City of Wood Dale to Salt Creek Golf Club thanking them for their participation and community spirit at the Wood Dale Prairie Fest. Karin Schindel said the park district also received a thank you from the City of Wood Dale. In addition, thank you letters were received from two park districts whom Wood Dale donated golf and a cart to for their fundraisers. In return, we received same from them for our fundraisers.

7. New Business

- A. Personnel Policy Manual Update and Timeline – Karin Schindel presented a copy of the current personnel manual for the Board’s review. It is lengthy and contained in a bulky binder. She wants the Board to review the current policies contained within so they know what they are before the review process gets started, which she is suggesting to be in December so each Board member has time to review the manual.

Karin also presented a sample of another park district’s policy where each section is formatted so that a new policy starts on a separate page. When the policy is updated, those pages are simply replaced. She also explained how there is room built into the policy numbers should new policies be added over time. She explained this is the sample the park district is working towards.

Starting with the personnel manual, the financial and Board policy manuals will also be updated in the same manner. Karin said the Board’s review of the policies of the personnel manual is the first step, and she is asking that their review be before the December Board Meeting. She said department heads will also review and identify areas for update or change by December. After the policies are updated, a legal review needs to be conducted before the policies are adopted and distributed to staff. Target date for implementation would be the beginning of the next fiscal year, May 1, 2016.

8. Unfinished Business

- A. Items removed from Consent Agenda
No items were removed.

9. Business Department Report

Karin Schindel, Director of Administration and Finance, did not submit a report for the month of August.

10. Recreation Report

Michele Silver, Director of Recreation, submitted a report for the month of August. She was ill and not in attendance for the Board meeting. For Michele, Karin informed the Board that they are forming a partnership with the Itasca Park District to offer 12U and 14U soccer leagues. In addition, she said Michele will provide the Board with the pool attendance calendar at the October meeting. Karin reported that there were 30-40 dogs at the Pet Lover’s Parade.

11. Salt Creek Golf Club Report

Tony Perry, Director of Golf Operations, submitted a report for the month of August. Tony highlighted the following:

- Clark Mosquito Abatement has been out to the golf club for the second week and has not found any mosquito migration in any of the four ponds on the golf course. They said as long as the water keeps moving through aeration it will keep the mosquitoes from migrating.
- Chicago Bears September 13 event (against Green Bay Packers) is sold out with 78 participants. The Turkey Trot is also sold out.
- ComEd put new poles in the easement along Thorndale Road and Prospect Avenue. They have completed work but won’t be restoring the dirt until the project is completed for the entire area.

12. Parks Department Report

Ray Chaussey, Director Parks and Facilities, submitted a report for the month of August. He highlighted the following:

- Ray is sending a test piece of the replacement pool gutter to the health department. He showed it to a representative from WT Engineering who said a permit may not be necessary.
- He spoke about removing the old wood chips/mulch from the dog park to level out the areas along Montrose Avenue where the invasive Buckthorn trees were removed.

13. Commissioners Comments & Future Agenda Items for Consideration

Commissioner Schroeder stated for the record that the reason she is sitting in for President Lange is because Lange's voice is incapacitated.

14. Executive Session

Commissioner Schroeder stated the Board is entering into Executive Session for the purposes of "discussing issues related to the appointment, employment, compensation, discipline, performance, or dismissal of personnel" pursuant to 5 ILCS 120/2/(c)(1) of the Open Meetings Act; and for the purposes of "probable or imminent litigation" pursuant to 5 ILCS 120(c)(11) of the Open Meetings Act. It was moved by Commissioner Sbertoli, seconded by Commissioner Lange, to enter into Executive Session at 6:54 pm.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson
Nays: None MOTION CARRIED

It was moved by Commissioner Stimpson, seconded by Commissioner Lange, to exit Executive Session at 7:43 pm and re-enter the General Meeting.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson
Nays: None MOTION CARRIED

15. Take Action, if any, on Items Discussed in Executive Session

No action taken.

16. Adjournment

It was moved by Commissioner Stimpson, seconded by Commissioner Lange, to adjourn this General Meeting at 7:43 pm.

VOICE VOTE TAKEN. ALL IN FAVOR. MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, September 29, 2015, at 6:30 pm.

Board Member Signatures:

President

Secretary