

1. Call the Meeting to Order

President Stout called the meeting to order at 7:00 pm.

2. Roll Call

At 7:00 pm roll call was taken:

Present: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Absent: None

Also Present: Greg Kuhs, Executive Director; Raymond Chaussey, Superintendent of Parks; Michele Silver, Superintendent of Recreation; Tony Perry, General Manager, Rhonda Brewer, Business Manager; Carolyn Mondlock, Recording Secretary.

Members of the Public: Marshall Subach, Wood Dale Foundation for Education Excellence; Clare Fagan and Ellen Hart, WDPD employees.

3. Additions to Agenda

Director Kuhs requested that Agenda Item 12.A. Unfinished Business be moved up to follow 6.B. Public Communication.

4. Approval of Minutes

A. Approval of Minutes of the Regular Meeting of August 23, 2011.

It was moved by Commissioner Lange, seconded by Commissioner Pulice to approve the Regular Meeting Minutes of August 23, 2011. Copy attached to Official Minutes.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Nays: None MOTION CARRIED

B. Approval of Minutes of the Special Meeting of September 13, 2011.

It was moved by Commissioner Lange, seconded by Commissioner Schroeder to approve the Special Meeting Minutes of September 13, 2011. Copy attached to Official Minutes.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Nays: None MOTION CARRIED

4. Approval of the monthly expenditures: Totaling \$341,577.89 covered by check nos. 71057 thru 71219 (\$177,904.39); and payrolls for 9/2/11 (\$82,912.99) and 9/14/11 (\$80,760.51).

Commissioner Schroeder asked a question about the electricity for the Cabin Nature Center because she thought it was unusually high. Rhonda and Ray explained that the meter attached to the Cabin is also attached to the outside lights for the parking lot and dog park. Rhonda stated that historically the rate's been the same and is not unreasonable.

It was moved by Commissioner Schroeder, seconded by Commissioner Lange to approve the monthly expenditures totaling \$341,577.89.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

6. Written and Public Communication

A. Written Correspondence – Request – Wood Dale Foundation for Education Excellence.

Director Kuhs introduced 38-year resident Marshall Subach, who was present on behalf of the Wood Dale Foundation for Education Excellence. Marshall is their current treasurer. He addressed the board, explaining a letter he wrote requesting a discount for the Foundation's golf outing at Salt Creek Golf Club.

Marshall explained the Foundation's purpose. The Foundation is a local not-for-profit and the only education not-for profit located in Wood Dale. With the assistance of the school district, the Foundation raises funds to purchase educational amenities, such as white boards in all classrooms. An initiative of the Foundation was the purchase of Mimio's for the junior high school, which transforms any white board into an interactive teaching tool. All money raised is used for the children of Wood Dale School District #7.

Marshall said the Foundation appreciates the discounted rate and donated gifts the golf course is giving the Foundation, but he is asking the Board to consider a flat fee of \$10 per golfer, allowing the Foundation to make an additional \$600. He stated that the Foundation usually generates about \$4,000 from this outing.

Marshall stated his reasoning behind this request. He said it is the Foundation's 10-year anniversary. He said that the dinner expense will be covered, in addition to out-of-pocket expenses.

Board discussion about this request can be found under Item 13.C. New Business.

Letter Regarding Recreation Complex Track.

A letter was received on September 21 from a Wood Dale resident who uses the track in the Recreation Complex on a regular basis. The resident feels that the middle lane that was changed from jog/walk to run/walk should be changed back to the former as it gives license for runners to run too close to walkers.

President Stout asked the Board for their thoughts about the letter regarding the recreation complex track. He said that the marking seems to be straightforward, and he doesn't feel there is a need to change it.

The Board agrees with the marking of the track. Director Kuhs said that it appears that the resident is interchanging running with jogging, as they are somewhat interchangeable because somebody's jog may be someone else's run. If a person is running, it is his/her responsibility to be aware of others.

Commissioner Schroeder said that there have been some complaints from seniors because they get thrown off balance easily. If somebody is coming up behind them, they don't realize it and it throws them off. She asked if staff can look into the cost of re-painting the words in the middle lane to say walk/jog. Director Kuhs said that the paint is a special paint that would be difficult to remove. He said he would prefer to leave the current wording and if there are problems with this in the future staff would look at other alternatives.

President Stout said that if there are numerous complaints, the staff should look into it but that most people understand what the lane marking is for.

- B. Public Communication – From 12.A. Unfinished Business – History Wall – Director Kuhs reminded the Board that a couple months ago a mockup of the history wall was presented to them for their review and comments. Wood Dale Park District staff have been doing research for the history wall for the past year, and employee Ellen Hart is at the Board Meeting to present the updated version.

Ellen presented the Board with a mock-up of an actual size panel. Displayed on large plastic museum-quality board, the numbers for the years are shadowed to create a dimensional view. Ellen's concept is to use track lighting to create an interactive quality. Aiming the track lighting on the boards can create designs off the three-dimensional numbers and photos mounted to the syntax. She described how other information is displayed, such as the "firsts" for the park district are in red.

Ellen further described how the lighting will create drama by aiming the attention to what people will see first. Once approved by the Board, she will move forward with production. She estimates three to four weeks to get the boards. The boards will be displayed on the wall in the lobby waiting room. Ellen says there is enough space to probably get 100 years on the wall. Her thought is to have the boards up on the wall by the end of the year and have a small unveiling in February at the Family Fun Night.

President Stout likes the way the information on the panel stands out, and he likes the idea of the lighting. He asked the Board if they had any comments. A short discussion ensued. The Board liked the history wall panel design and approved Ellen to go ahead with production.

7. Directors Report

Director Kuhs submitted a Director's Report for the month of September 2011. Copy attached to Official Minutes. He reported and reviewed the following:

- A. Board Member Introduction – October 5 Senior Club Meeting – Director Kuhs asked the Board if they could attend the Senior Club Meeting on October 5 to be introduced to the members.
- B. Shape of Wood Dale – Director Kuhs included information in the Board packets about the Shape of Wood Dale. He then updated the Board about the status of the event.

Earlier this year, the different agencies involved were talking about changing the format to where the presidents of the agencies would make a presentation, and each agency would have a table set up in the hallway where attendees could ask questions as opposed to the live questions. The City of Wood Dale was not interested in this format, however most of the other agencies are interested in doing a separate government night.

The last report that Director Kuhs said he heard was that the City of Wood Dale will still be doing the Shape of Wood Dale in the format of past years, but the rest of the agencies are interested in potentially doing another separate intergovernmental night at one of the agencies where we'd have a table set up to allow people to ask questions to Board members and staff. Director Kuhs asked the Board for feedback on this concept.

President Stout stated he would prefer someone come up to him with questions. He said that on a 3 by 5 card, you don't get the full meaning of the question or the thought process behind it - whether its

purposeful or just being critical. He rather talk with people one on one. When they leave they would know exactly what our position is and whether their problem is resolved.

A brief discussion followed. Commissioner Schroeder was not sold on the idea but was willing to try it. The Board was in agreement with trying the recommended format for 2011, the concept of the other local units of government hosting a separate event from the Shape of Wood Dale.

- C. Engraved Brick Paving – Director Kuhs wanted the Board to consider terms of pricing for staff and Commissioners and gave the Board some options for thought. The Board discussed pricing and agreed with the recommendation that allows Commissioners and full-time staff to purchase bricks at cost from the manufacturer.
- D. Disc (Frisbee) Golf Course – Director Kuhs said that in conversation with Commissioner Schroeder after a meeting she attended, the topic of a disc golf course came up. Commissioner Schroeder explained.

The Stormwater Commission has approached her about the possibility of the park district doing a Frisbee park over along Salt Creek in the areas where the homes have been torn down. The Commission gave her a coded map that showed who owned property along there because the forest preserve bought out some of it. The Stormwater Commission was going to approach the forest preserve to see if they would be willing to let the City and park district use the land for such an endeavor. Commissioner Schroeder said she was going to ask the staff if they could look into the costs of equipment. She said someone from the Stormwater Commission was going to look into costs to install the poles as well.

Commissioner Schroeder said Bartlett, Elk Grove Village and Lombard currently have Frisbee parks. She is asking the Board if the park district can work with the City and forest preserve and look into this possibility.

Discussion followed. Ray said that the property is limited, and having that type of game close to water may not be doable. A fence cannot be put up to keep kids from going toward the water. Other issues were discussed.

Tony was very informed about Frisbee golf and said it's becoming a popular sport. He said he approached the board in 2007 about having Frisbee golf at the golf course. He explained the game and the equipment. He said he actually had two leagues lined up and was planning to charge a green fee for nine holes. Director Kuhs explained that places currently do not charge to play; play is on open land. Commissioner Lange asked about the outcome in 2007, and Tony said TopGolf was built instead.

Commissioner Schroeder stated she just wants to know if there is any interest and if she can tell the Stormwater Commission that the park district is looking into the possibility. The Board agreed on interest, and Director Kuhs said he would have staff investigate.

- E. Future Special Meeting Dates – Board Retreat – Director Kuhs said that after the retreat a couple of weeks ago there were a couple of agenda items that the Board could not finish, and so he is

recommending that a special meeting is called on Tuesday, October 25 at 5:00 pm to try to finish up those items, or if necessary, schedule another meeting. The Board agreed to the date and time.

- F. Save the Date(s) – Board/Staff Events – Director Kuhs asked the Board to save the dates for a Halloween Breakfast at the Park Maintenance Shop on October 25 and for the Board/Staff Holiday event on January 5.

8. NEDSRA Report

Director Kuhs reminded the Board that the monthly NEDSRA Newsflash for the month of September is included in the Board packet.

He said NEDSRA has a board meeting next week and will be discussing the funding formula for each partner member. Members of NEDSRA contribute funds to support operations each year. Currently the formula is complicated, being based on EAV and other factors. NEDSRA wants to simplify and develop a better funding formula, so they will look at other ways of calculating. If the funding formula is changed, it will be presented to every partner's Board to be approved before it is set in place.

9. Recreation Report

Michele Silver, Supt. of Recreation, submitted a Recreation Report for the month of September 2011. Copy attached to Official Minutes. She reported and reviewed the following:

In answer to Commissioner Schroeder about senior trips having little or no enrollment, Michelle responded the feedback she received from the seniors is they are looking for consistency in a chaperone. In the past four years, chaperones have changed. As of the last year, the park district has had one chaperone (staff member Anita Depa). Michelle is going to ask the Senior Club if Anita can come in and introduce herself. Also, Michelle has asked that Anita is in the spotlight in the winter brochure, showing who she is and what she will be doing. This is a good way to get the word out that the trips will have a consistent chaperone, someone the seniors can connect with. Michelle also mentioned that the Cedarburg, Wisconsin trip is full.

Michelle was pleased to announce that for program history the percentage for summer class cancellations has gone down. She is targeting to be in between 10 and 15 percent and stated that the park district is moving in the right direction by not offering as many classes but keeping core classes and expanding on those if necessary.

10. Parks Report

Raymond Chaussey, Supt. of Parks, submitted a Parks Report for the month of September 2011. Copy attached to Official Minutes. Ray stated he had no additional information to add to his monthly report.

President Stout commended Ray and staff on a good job done for the Pet Lovers Showcase event.

Commissioner Schroeder noted that in Ray's report he mentions changing the location of the sign at the dog park and inquired as to where it will be moved. Ray said he is adding more to the sign to make it a nicer sign. Currently the Parks staff is trying to grow grass in an area that is fenced off. Ray would like to move the sign at more of an angle inside the grass area.

11. Salt Creek Golf Club Report

Tony Perry, General Manager, submitted a report for the month of September 2011. Copy attached to Official Minutes. Tony stated he had no additional information to add to his monthly report.

Commissioner Lange asked how Octoberfest tickets were selling. Tony said they are at 102 people currently. Last year they drew 163. He anticipates being sold out as he has one customer purchasing 37 tickets.

Director Kuhs reminded the Board that in their packets is an article that talks about the future of golf favoring shorter courses.

Asked about events, Tony reported that five weddings are currently on the books for 2012. Commissioner Lange asked about a situation that arose at a recent wedding, and Tony gave a brief overview of the situation.

12. Unfinished Business

- A. History Wall – *Moved to 6.B. Public Communication.*

- B. Board Manual Review – Director Kuhs included an updated version of the manual in the Board packets for review. He recommends that the Board review it at their retreat. He mentioned an article in the IAPD magazine that talked about Board manuals, and he inserted some things that modeled that outline.

- D. Fairway Suites – Update – Director Kuhs and Tony Perry visited the Fairway Suites site in Overland Park, Kansas. Director Kuhs stated that this location is the only site they have up and running at this time. They have a number of different negotiations and agreements working towards fruition in other states, but it was hard to compare the facility with what we would be doing here. For one, the golf course and hotel were separate. The hotel was a separate parcel of land.

Director Kuhs and Tony did meet with the Fairway Suites people, the manager of the golf course and the current manager of the hotel. They were also going to meet with the golf course and hotel people initially involved when the hotel was being built and this arrangement was being started, but nobody that was involved is around anymore. The golf course changed management companies a few years ago, so the people at the golf course and hotel are all relatively new. So Director Kuhs and Tony were not able to obtain background about how the whole process went with negotiating the agreement for that location.

Fairway Suites did give them a draft agreement to review. Director Kuhs, Tony and the park district attorney all reviewed the agreement and have many questions. In addition, an issue that came up in discussions in Overland Park is that Fairway Suites would like to break ground at Salt Creek in April of 2012. Considering the timing of obtaining permitting, zoning, and stormwater variances, the park district does not think this timing is at all realistic with starting that early. In addition, starting construction in April completely interferes with operations at Salt Creek during the busiest months.

Director Kuhs sent a letter to Fairway Suites stating these concerns about the timing. The park district thinks, if this agreement were approved, that October would be a more realistic time to

start. At this time, the park district is not taking the agreement any further until Fairway Suites responds.

Director Kuhs mentioned he spoke to two other park districts who have received the same agreements, and they also have many questions about items that are not clear in the agreements.

Tony spoke about the timing issue and the building of the green that will replace the one taken away for the construction of the hotel. Tony said that they are planning to build the green first so it can mature and be ready for play. He said if built in the spring or early spring, such as in March, the grass won't grow because it's not the growing season. If built in May or June, it would mature quicker because of the rains and warmer temperatures. The problem Tony sees with the maturation of the golf course grounds is when the grounds are disrupted, people are prevented from playing one nine-hole course, and that could be a loss of thousands of rounds of golf.

Commissioner Lange asked when they could do that (*referring to the building of the new green*). Tony said if they (Fairway Suites) were getting approvals and all was going along okay, Salt Creek could start moving ground in December.

13. New Business

- A. Wood Dale Park District Investment Policy – Rhonda presented the Board with the District Investment Policy. It is an official investment policy that has been reviewed and approved by the park district auditor.

President Stout asked if the park district is restricted on the types of investments allowed. Rhonda said yes. The park district invests in CDs and money markets at Itasca Bank, Liquid Asset Fund, and Suburban Bank. Rhonda asked the Board to approve the policy.

It was moved by Commissioner Lange, seconded by Commissioner Pulice to approve the proposed investment policy as presented.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

- B. Resolution R-12-01 – Authorizing Intervention in Certain Tax Appeal Cases – Director Kuhs explained that the Wood Dale Park District along with other local governments in Wood Dale (School District 7, Fenton High School, Wood Dale Library, Wood Dale Fire District and the City of Wood Dale) participate in a consortium responding to tax objections filed against the Wood Dale Park District. The attorneys representing the consortium have requested that the park district provide them with a Resolution Authorizing Intervention in Certain Tax Appeal Cases. The Board received a copy of the Resolution in their Board packets.

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli to approve Resolution R-12-01.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

- C. Request – Wood Dale Foundation for Education Excellence – *Refer to 6.A. Written and Public Communication for a summary of this request.*

Director Kuhs directed the Board to a sheet in their packet that shows the normal costs for an outing of this type and the discounted rate Salt Creek is actually charging for greens fees and carts.

President Stout asked Tony about the shotgun start fee. Tony explained a shotgun start and in order to have a shot gun start, the course has to be closed two hours prior because that is how long it would take a golfer to finish up on the ninth hole. The fee is what the greens fees would be for those two hours.

The Board discussed the request by Marshall Subach of charging \$10 per golfer to include greens fee and cart, in honor of the ten year anniversary of the Foundation. Normally the cost is \$19.75 per person. Salt Creek is charging the Foundation \$17 per person, in addition to waiving the shotgun start fee.

The Board agreed that the discount already offered to the Foundation is substantial, and no additional discounts will be offered.

14. Executive Session (if needed)

- A. For the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee. 5 ILCS 120/2(c)(1)
- B. For the purpose of discussing the setting of a price for the sale of or lease of property owned by the park district. 5 ILCS 120/2(c)(6).
- C. For the purpose of discussing imminent or potential pending litigation against the park district. 5 ILCS 120/2(c)(11).

15. Take Action, if any, on Items Discussed in Closed Session

No Executive Session was called.

16. Adjournment

It was moved by Commissioner Lange, seconded by Commissioner Schroeder to adjourn this General Meeting at 8:17 p.m.

After a voice vote, President Stout declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, October 25, 2011, at 7:00 p.m.
