

1. **Call the Meeting to Order** – The meeting was called to order at 6:30 pm.

2. **Roll Call**

**Board Members Present:**

Dorothy Lange – President  
Denice Sbertoli – Secretary  
Rick Pokorny – Treasurer  
Greg Stimpson – Commissioner

**Staff:**

Matthew Ellmann – Executive Director  
Ben Appler – Director of Parks & Facilities  
Jan Hincapie – Recreation Advisor & Assistant  
Charles Howard – Interim Director of Finance  
Mike Huber – Director of Golf Course Operations

**Also Present:**

Kathryn Iraci – Accounting Assistant (Staff)  
Carolyn Mondlock – Recording Secretary

**Visitors (alphabetical order by last name):**

Roberto Alejandro – Resident  
Michelle Barton – Resident  
Judi Kohn-Selck - Resident  
Cheri McElron – Resident  
Kimberly Molinaro – Resident  
James R O'Malley – Williams Architects  
Frank Parisi – Williams Architects  
Oscar Ramirez – Wood Dale Baseball Association  
Kelly Zabinski – Resident

3. **Pledge of Allegiance**

4. **Additions/Changes to Agenda** – *none made.*

5. **Approval of Consent Agenda Items**

- A. Approval of the Regular Meeting Minutes of May 23, 2017
- B. Approval of the monthly expenditures: Totaling \$469,146.92, covered by check nos. 81454 through 81579 (\$217,607.71) and payrolls 5/19/17 (\$74,528.50), 6/2/17 (\$98,544.35) and 6/16/17 (\$78,466.36).

Resident Kelly Zabinski asked that the minutes of May 23 refer to her as the wife of Terri Svec, not partner.

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny, to approve the Consent Agenda as presented. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.*

6. **Public Communication**

*President Lange acknowledged that several residents were in the audience wanting to speak and reminded them of the 3-minute maximum per individual time to address the board. She asked them to state their name before speaking.*

Four Moms with the Water Rats Swim Team spoke:

Cheri McElroy stated that she is a resident of Wood Dale for over 18 years and involved with the Water Rats swim team for the same. She is the parent representative with the DuPage Swim and Dive Conference (DCSD). Cheri is disappointed the park district was not able to step up to host a swim meet due to Hanover Parks pool having mechanical issues. Whereas, other park district pools were able to work with the teams to accommodate the swim meets. Cheri feels the Water Rats reputation in the conference is tarnished by not being able to step up and help a neighboring team.

Michelle Barton stated she is vice president of the Water Rats, soon to be president. Michelle stated that the Wood Dale Park District pool used to accommodate the Water Rats practices in both mornings and afternoons. After 2015, afternoon practices were eliminated by the park district. She stated that the water is extremely cold at 6:00 am, and a factor in needing to cancel practices. Offering afternoon practices can benefit kids who compete in previous nights' swim meets, which often last as late as 10 pm. Michelle is asking for Tuesday and Thursday afternoon practices. She is working hard to grow the team and get families that left the team back. She is asking the park district to partner and work with the Water Rats. She surveyed parents and 80% said they would use a 6:30 pm practice time on Tuesday and Thursday.

Kimberly Molinaro stated she is a 20-year resident of Wood Dale and has been with the Water Rats for ten years. She shares the same opinions as the other parents. She strongly feels the pool times added for visitors by eliminating the afternoon Water Rat practices are not being utilized. She believes that the pool schedules were a result of a survey question, but that the Water Rats were not surveyed, asking if having only morning practices were okay. Half the team left when afternoon practices were eliminated. In addition, as a mom of three swimmers, Kimberly is paying the same fee for morning practices as she was for both morning and afternoon practices.

Judi Kohn-Selck feels that losing Water Rats family participation has created a lack of community and comfort amongst children and parents. Parents were comfortable with taking care of children of other Water Rat families; they looked out for one another. She feels that the decision made to take away afternoon practices, drove many families away, and has affected their sense of community. Judi would prefer to remain in the Wood Dale Park District but feels other families may move to the Itasca or Bensenville swim teams, whom better accommodate practices.

Kelly Zabinski, resident, spoke:

Kelly rapidly asked many questions about the number of park district employees, the number of position changes, the contract and goals of the executive director, his spending authority, policies in place to protect the district from various actions, and so forth. President Lange noted Kelly's questions and asked that she compile the questions and send them to her as Board representative for a response.

## 7. Written Communication

Included in the Board Packet is a letter from Director Ellmann thanking Itasca Bank on the Board's behalf for their support of the Central Park project Letter of Credit issued.

## 8. New Business

- A. Introduction of Accounting Assistant – Kathryn Iraci (Matthew Ellmann) – Director Ellmann introduced Katie Iraci as the newly hired accounting assistant. She recently worked for the Park District of Highland Park and is a graduate of St. Olaf College with a major in Economics with an emphasis on Finance. The Board welcomed Katie.
- B. Presentation of Draft Cabin Study (Frank Parisi of Williams Architects) – Director Ellmann said the cabin has not been open for public use for quite some time. To make a long-term decision about its value to the community and the costs associated with needed modifications, Williams Architects has been commissioned to do an assessment of the cabin's physical condition and to give an estimation of what it would take to bring it up to code for public use.

Frank Parisi and Frank O'Malley presented a draft report with general findings. The objective was to look at the building from a code, accessibility, and safety perspective with recommendations to assess. Some of the structural items pointed out include:

- Railings require repairs
- Western sidewalk is cracked and has settlement issues

- Exterior walls are from 1930's and timbers are rotting
- Window panes may be the original, single pane and are rotted
- Roof is 20/25 yrs. old, no leaking, but will need replacement
- Parapet – not code compliant
- 3 chimneys – one is bowing and deteriorating
- Basement dug out later; stairs not within code
- Toilet not working and not ADA compliant
- Chinking, water damage in kitchen
- Headroom clearance does not comply with code
- Bow inside beam is pulling away from wall
- HVAC/Furnace all past life expectancy and not commercial grade
- Code violation, venting, floor drains, no sprinklers
- Would need to meet new energy codes
- Crack in foundation wall
- General usage – 25 lbs/square feet; does not have right load capacity
- Crack in foundation wall

A range of costs to renovate the cabin could be \$1.1 to \$1.4 million. A phase 1 environmental study is recommended.

- C. Consideration of Alcohol Permit Request for Wood Dale Baseball Association Picnic scheduled for Saturday, July 8, 2017 at Franzen Grove Park (Jan Hincapie) – Jan said each year the Wood Dale Baseball Association (WDBA) has a picnic for team families in Franzen Grove. WDBA requests of the Board an alcohol permit for the event. The alcohol is limited to beer and wine and is only allowed in coolers. WDBA covers the cost of a special event insurance policy secured through the park district insurance carrier, PDRMA.

It was moved by Commissioner Sbertoli, seconded by Commissioner Stimpson, to approve an alcohol permit for the 2017 Wood Dale Baseball Association picnic scheduled for Saturday, July 8, from 11:00 am to 7:00 pm in Franzen Grove. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- D. Appointment of NEDSRA Board of Trustees Alternate, Mike Huber (Matthew Ellmann) – Director Ellmann explained that there is a vacancy on the NEDSRA Board of Trustees as it relates to an alternate from Wood Dale Park District. Director Ellmann is the designated trustee. Based on Mike Huber's position, as well as his familiarity with the association, Director Ellmann recommends him to be appointed as the alternate on the NEDSRA Board of Trustees.

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny, to appoint Mike Huber as Wood Dale Park District's alternate on the NEDSRA Board of Trustees. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- E. Approval of the Budget & Appropriations Ordinance (O-18-02) for Fiscal Year ending April 30, 2018 (Charles Howard) – Charles read from the statement in the Board packet: At the May 23 Board Meeting, the Board placed the Budget and Appropriation Ordinance on the table for at least 30 days of public inspection. A notice was put in the paper for the public hearing, and the public hearing was held right before this meeting. We recommend the Board adopt the Budget and Appropriation Ordinance O-18-02 for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018.

It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli, to adopt Ordinance O-18-02, the Combined Annual Budget and Appropriation Ordinance of the Wood Dale Park District for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- F. Presentation of Monthly Financial Summaries (Charles Howard) – Charles gave a brief synopsis of the financial activity for the month of May 2017 and offered to address any questions from the board.

Commissioner Pokorny asked about a CD that just expired for \$100,000. Director Ellmann said they are going to evaluate our cash needs and the possibility of re-issuing another CD.

- G. Approval of Ordinance O-18-03 of the Wood Dale Park District, DuPage County, Illinois, ascertaining the prevailing rate of wages for laborers, workmen and mechanics employed on public works of said park district (Charles Howard)

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny, to adopt Ordinance O-18-03, an Ordinance of the Wood Dale Park District, DuPage County, Illinois, ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics employed in Public Works of Wood Dale Park District. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- H. Approval of the renewal of an intergovernmental agreement with School District #7 for the after-school program (Janice Hincapie) – Jan said that only the dates changed in the agreement in accordance with the current calendar presented by the school district. The school district Board approved the agreement last week.

It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli, to approve the Intergovernmental Agreement between School District #7 and the Wood Dale Park District governing the use of Westview Elementary School for the Extended School program operated by the Wood Dale Park District. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- I. Approval of Central Park Construction Contract Payout #2 in the amount of \$74,984.76 to Copenhaver Construction (Ben Appler & Matthew Ellmann) – Director Ellmann explained to the Board that there has been much earth moving at Central Park. Contractors are laying the foundation for long-term infrastructure. The playground is currently being installed by parks staff and is ahead of schedule. He also stated that soon concrete work can begin.

It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli, to approve the Central Park Construction Contract payment in the amount of \$74,984.76 to Copenhaver Construction. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

## 9. Unfinished Business

- A. Items removed from Consent Agenda – *None removed.*

## 10. Executive Director's Report (Matthew Ellmann)

- A. Salt Creek Golf Club/Top Golf access drive update
- Director Ellmann said the city development permits will be issued shortly, and the engineering contractor can begin construction. He showed the Board an actual rendering of the drive. A draft agreement lease extension amendment was created and shared with TopGolf. He said we are waiting for them to accept the language prepared by Attorney Bersani. The access drive is targeted to be done by October/November.
- B. PDRMA Annual Report
- Director Ellmann went to the PDRMA annual meeting recently and placed a copy of their annual report in the Board packet. The district is in a loss control review year with the most recent loss control review three years ago where the district scored a 97.33. Staff has been

challenged to up that score and to hold onto accreditation. Over the past two years \$3,000 has been received back in cash incentives. Staff also participates in PDRMA's education and training programs. Rate stabilization used by the district on behalf of PDRMA has saved the district about \$22,242.

**11. Recreation Department Report** (*Janice Hincapie*)

A. 50<sup>th</sup> Anniversary Events update

- Two separate 50<sup>th</sup> anniversary celebrations are planned - one for the Board and dignitaries and some former staff on Friday November 17 in the evening at Salt Creek Golf Course. The celebration will include presentations and an historical piece of what has been done over the years. Then on Saturday, November 18, the district will have a celebration for the public that includes a DJ, games, activities and fun stuff for families, with giveaways.
- Jan informed the Board that Ellis and Associates conducted an unannounced audit at the pool and that we were awarded with an "exceeds" score.

**12. Finance & Administration Department Report** (*Charles Howard*)

- Charles informed the Board that the initial meeting with the auditor took place on June 8. Auditing field work is scheduled to begin on August 14. He is in the process of collecting and forwarding to the auditor's pre-audit documents.

**13. Salt Creek Golf Club Report** (*Michael Huber*)

- Mike informed the Board that he signed us up for and initiated the youth on course program.
- Several banquets are booked at this time.

**14. Parks & Facilities Department Report** (*Ben Appler*)

- Ben reported on the maintenance of the pool, and on working on getting the Central Park playground installed. He also mentioned his teams support of special events, including movies and the Waffle 5K.

**15. Commissioner Comments & Future Agenda Items for Consideration**

**16. Adjournment**

It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli, to adjourn this General Meeting at 7:40 pm. *VOICE VOTE, ALL IN FAVOR, MOTION CARRIED.*

Board Member Signatures:

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President

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Secretary