

1. Call the Meeting to Order

President Stout called the meeting to order at 7:00 pm.

2. Roll Call

At 7:00 pm roll call was taken:

Present: Commissioners Lange, Pulice, Sbertoli, Schroeder, Stout

Absent: none

Also Present: Greg Kuhs, Executive Director; Michele Silver, Superintendent of Recreation; Raymond Chaussey, Superintendent of Parks; Rhonda Brewer, Business Manager and acting as Recording Secretary.

Members of the Public: Taline Vogel, resident; Linda Bray and Keith Schmerer; staff.

3. Additions to Agenda

None.

4. Approval of Minutes

A. Approval of Minutes of the Regular Meeting of February 28, 2012

It was moved by Commissioner Pulice, seconded by Commissioner Lange to approve the Regular Meeting Minutes of February 28, 2012 as amended. Copy attached to Official Minutes.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Nays: None MOTION CARRIED

B. Approval of Minutes of the Executive Session Meeting of February 28, 2012.

It was moved by Commissioner Schroeder, seconded by Commissioner Lange to approve the Executive Session Meeting Minutes of February 28, 2012. Copy attached to Official Minutes.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Nays: None MOTION CARRIED

5. Approval of the monthly expenditures: Totaling \$242,470.35 covered by check nos. 71907 thru 72015 (\$105,346.51); and payrolls for 3/2/12 (\$68,594.34) and 3/16/12 (\$68,529.50).

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli to approve the monthly expenditures totaling \$242,470.35.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Nays: None MOTION CARRIED

6. Written and Public Communication

A. Public Communication – Open Gym Fees/Passes – Report and Recommendation

Director Kuhs said a proposal for open gym fees/passes and recommendations are included in the Board packet. He said that Michele Silver and Keith Schmerer prepared the report and will review it with the Board.

Michele commended Keith on doing a good job of surveying various park districts about both adult and youth open gym. He put together the proposal and survey results. Keith summarized the history of youth open gym and then presented the findings to the Board.

History: Youth open gym (grades 6-8) has been offered on Tuesday's from 3-5:00 pm and Family open gym on Sunday's from 11:30 am – 2:30 pm since 2007. In 2010, the park district started offering Youth open gym Monday through Friday, from 3-5:00 pm. The cost of Youth open gym is \$3 per person. A \$95 junior high fitness studio pass offers open gym at no additional charge during designated times. The pass also includes orientation with a personal trainer and full access to the fitness studio during designated times.

Keith stated that as a result of research and the findings from the community, the staff agrees that lowering the daily open gym fee to \$2 is a good option. Keith said that in the proposal, a Rec Pass option is offered that gives every youth customer the same privileges as a fitness studio member, except for usage of the fitness studio. The Rec Pass option can be used for any open programs, such as open gym, and open table tennis and open volleyball, when offered, in addition to any drop-in programs offered in the future. Keith summarized the Rec Pass options as follows:

Option 1 – Yearly Fitness Pass – Keith suggests the park district continue to offer the current yearly fitness pass at \$95. This option includes the Fitness Studio for the entire year, open gym, and open table tennis and volleyball, if offered in the future.

Option 2 – School Year Rec Pass – This pass is proposed at \$80, which comes to approximately \$0.30 a day and would be based on 9 to 10 months of the school year, starting late August and going through early June. This would not include usage of the fitness center, but it would include all other drop-in programs.

Option 3 – Three-Month Rec Pass – This pass is proposed at \$50, which comes to approximately \$0.55 a day and would include all open programs and drop-in programs, but it would not include the Fitness Studio. This may be a good option for a participant in the winter time when indoor programs are in demand.

Option 4 – One-Month Rec Pass – This pass is proposed at \$20, which comes to approximately \$0.67 a day and would include all open programs and drop-in programs, but it would not include the Fitness Studio.

Keith and Michele recommend that the park district continues to offer the junior high Fitness Studio membership (Option 1), in addition to Options 2, 3 and 4. He also recommends lowering the daily fee to \$2 a day.

President Stout asked where the park district stands in regards to other park districts concerning the daily open gym fee. Referring to his survey results, Keith summarized a few as follows:

Addison	\$2.50
Bensenville	\$1.00
Itasca	\$3.00

Elk Grove	\$3.00
Glendale Hgts	\$7.00
Medinah	\$3.00
Villa Park	\$3.00

In answer to a question by Commissioner Schroeder about distinguishing each option, Keith explained that staff is still working out logistics, but they are considering color coding the passes for each option, or writing the option on the pass. Another option includes having youth customers scan in at the front desk.

Keith also explained that the park district offers drop-in volleyball and table tennis for adults, and may in the future offer same to youth, in addition to open gym.

Commissioner Pulice asked how the Fitness Studio pass for adults is broken down, and whether a 6-month or 3-month is available. She also asked if the park district could offer the same for the junior high kids. Breaking down the \$95 would cost parents only \$8 a month and is easier to pay than paying the whole \$95 at once. Keith responded that it is something staff can investigate. Michele added that there has not been much interest in the annual junior high pass. She also wanted to specify that for the Rec Pass options, the youth fees are for ages 12 to 17, not just junior high. Commissioner Pulice suggested that the park district market the affordability of \$8 a month for the annual pass to attract more interest.

Commissioner Pulice commented that she likes the breakdowns for the Rec Passes without the Fitness Studio, but would like to see a breakdown for passes with the Fitness Studio. Keith responded that staff will look into the suggestion. Commissioner Schroeder suggested that staff also look into having a Fitness Studio option for the school year which would reduce the annual rate.

Commissioner Sbertoli asked if staff can use EFT (electronic funds transfer) for passes. In using this method, customers would be debited monthly for the passes, which would ease the burden of the annual payment. Keith said that staff is looking into computer payment plans or EFT. Michele said they need to investigate whether or not it is possible using the current registration software. In addition, the park district would have to contract with the EFT vendor and agree to service fees applied to cancellations. Michele said that the park district has been investigating EFT and will continue research.

President Stout asked if there are questions from the audience. Taline Vogel, resident, commented that her 13-year-old son comes to open gym every day after school. President Stout asked if her son would be interested in an annual Fitness Studio pass, and Taline said he would; however, he is also involved in other activities so the 3:00 to 5:00 pm window does not always work throughout the year. She feels that since the Teen Extreme Zone drop-in program is free, that the park district should offer open gym for free, or offer at least one or two days a week for free, considering the families with multiple kids that come to open gym.

Keith commented that with Teen Extreme, there has been a supervisor and no one showed up for a whole year. It was a free option for the kids but they were not taking advantage of it. They preferred to play basketball. So time was blocked out in the gym for that age group.

Director Kuhs reminded the Board and audience that the options offered greatly reduce the daily open gym fees. Commissioner Schroeder suggested that staff still look into offering a free day.

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli, to approve the Rec Pass options and daily fees for youth as presented.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

Keith went over the adult history for open programs – gym, volleyball and table tennis. He said staff feels that since looking at the youth fees and options, the same should be offered for adults. All adult options include open gym, volleyball and table tennis. The Fitness Studio membership is \$155 for the year. Option 1 for open gym, volleyball and table tennis is \$140 for the year, which averages about \$0.38 a day. Option 2 for same is six months for \$80, which averages about \$0.44 a day. Option 3 for same is one month for \$25, which averages \$0.83 a day. This one-month option is a great opportunity for college students that may want to use the gym occasionally in the summer. The adult daily open gym fee would remain \$3 if the customer does not want to take advantage of the Rec Pass options.

Keith is recommending that the park district keep the daily fee at \$3 for adults but have the Rec Pass options.

It was moved by Commissioner Lange, seconded by Commissioner Schroeder, to approve the Rec Pass options and daily fees for adults as presented.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

- B. Written Communication – Itasca Bank – Participation in 2012 Shape of Wood Dale
Director Kuhs reminded the Board that a letter from Itasca Bank is in their packets asking about participation in the 2012 Shape of Wood Dale Town Meeting during the month of October. He gave history about the event. In 2011 the City of Wood Dale was the only participant. The year before, 2010, all the government local agencies participated, such as Fire Department, School District 7, the Library and the Park District. Director Kuhs said that the park district and other agencies have been on an every other year format with the event.

Director Kuhs explained the process of participation. The Board agreed to participate in the 2012 Shape of Wood Dale.

7. Directors Report

Director Kuhs submitted a Director’s Report for the month of March 2012. Copy attached to Official Minutes. He reported and reviewed the following:

Budget Process – FY 12-2013 – A draft copy of the proposed Operating Budget for FY 12-2013 was delivered to Board Members on March 23. The Board will review the budget at a Special Meeting on April 11 at 5:30 pm.

Park/School Property Boundaries & Brookwood Park – Director Kuhs explained that the park district property boundaries with School District 7 and the Brookwood Park annexation and expansion of the

parking lot were approved by the City of Wood Dale on March 15. The City needs to prepare paperwork to file with DuPage County to get the changes officially recorded. Director Kuhs said that Ray Chaussey will be trying to do some work on the expansion of the parking lot at Brookwood in the near future. The park district is also working on an Intergovernmental Agreement with School District 7 for the maintenance of the parking lot between the two buildings.

FY 2012-13 Board Meetings – Director Kuhs said there have been discussions about changing the meeting time of the Regular Board Meetings for Fiscal Year 2012-13. Normally at the April Board Meeting, the Board needs to approve the dates and times for the next fiscal year regular meetings. Director Kuhs suggested that if the Board is thinking about changing the time, then the Board needs to decide now so the change can be put into a resolution that will establish the meeting dates for the next fiscal year. The resolution will be presented at the April Regular Meeting.

The Board discussed placing agenda item, Public Communication, at the end of the regular meeting so the public who cannot arrive earlier can still express their comments. Director Kuhs suggested that Public Communication be on the agenda twice, once in the beginning of the agenda, and again at the end.

The Board agreed that they prefer the meetings earlier and agreed on a 6:00 pm start time for Fiscal Year 2012-13. Director Kuhs told the Board that the dates and times of the regular meetings will be presented as a resolution at the April Regular Meeting.

IAPD Legislative Conference – Springfield – May 1 & 2 – Director Kuhs handed out a pamphlet to the Board that describes the conference. Director Kuhs needs to know from the Board who is interested in attending the conference so arrangements can be made.

Wood Dale Memorial Day Parade Participation – Director Kuhs said that the park district has normally participated in the Memorial Day parade and asked the Board if they would like to participate this year. The Board agreed to participate.

2012 NRPA Congress Information – Director Kuhs reminded the Board that he sent out information about the 2012 NRPA Congress conference in October. He needs to know from the Board who is interested in going so that arrangements can be made and also for budgeting purposes. Commissioners Lange, Pulice and Schroeder expressed interest.

8. NEDSRA Report

Director Kuhs reminded the board that Resolution R-12-05 – Amendment of the NEDSRA Contribution Formula – is included in the Board packet. He explained that every three or four years, the NEDSRA Board reviews their funding formula. The formula contribution is what the members of NEDSRA contribute to support NEDSRA's activities. These contributions make up a bulk of their revenue and help support what they do for the eleven communities they represent.

In past years, the formula had been based primarily on the Equalized Assessed Valuation (EAV) of the different member partners. Since the last two years, the EAV has been dropping, and the formula was not working accurately. The NEDSRA Board looked at a number of alternatives and came up with contributions based on using last year's contribution as a starting point and then added certain dollar amounts onto each agency based on their population.

Wood Dale Park District's contribution for 2012-13 is \$143,709. Each succeeding year, up to 2014-15, the contribution will increase by \$1,500. Director Kuhs pointed out a chart in Exhibit B of the NEDSRA

Resolution 03-02-2012, included in the Board packet, that illustrates the contribution formulas for the next three years for Wood Dale Park District, as well as for the other ten NEDSRA park districts.

Director Kuhs asked the Board if they had any questions about the funding formula and contribution. He said the park district levies taxes in the special recreation fund to pay the contribution dollars. General discussion ensued about the other communities and EAV.

It was moved by Commissioner Schroeder, seconded by Commissioner Lange, to approve Resolution R-12-05, amending the contribution formula for NEDSRA as presented.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

Director Kuhs reminded the Board that the monthly NEDSRA Newsflash for the month of March 2012 is included in the Board packet.

9. Recreation Report

Michele Silver, Supt. of Recreation, submitted a Recreation Report for the month of March 2012. Copy attached to Official Minutes. Michele reported and reviewed the following:

Pool operating hours and days open – Michele updated the Board about school openings in August. District 7 is starting later than in the past on August 22, and Fenton High School is starting on August 15. Because much of the pool staff will be going back to school, Michele is changing the days open and hours because of staffing issues. August 13 and 14 will be open during the day, but starting on August 15 the pool will be open in the evening for families and the grade school and junior high kids. This information will be advertised in the summer brochure and at the pool. E-mail blasts will be sent to give customers notification as the time nears. In addition, the pool will be open longer during the summer in August, up until August 26. In the past the pool would have closed a week earlier.

Resident/non-resident registration – Michele explained that registration history has not shown an influx of resident registrations during the week registration opens for them. After evaluating the low turnout rate, she is offering residents and non-residents (and corporate) registration on the same day starting with the summer brochure.

Junior high programming – Michele wanted to talk about junior high programming as a result of the last Board meeting, in which members of the public said that the park district did not offer enough programs for that age group. Michele said Keith researched offerings available in the community (i.e., library and junior high school) and what the park district offered to the junior high kids within the last five years and how many kids participated. The information is part of Michele’s Recreation Report included in the Board packet.

Resignation of Keith Schmerer – Michele said that it is with much regret to announce the resignation of Keith as of March 26, as he moves on to further his career at the Geneva Park District. His last day is April 11. She said the park district appreciates everything he has done; he has implemented many new ideas and has done a great job while he has been with the park district. She, and the park district, wishes him the best as he moves on.

10. Parks Report

Raymond Chaussey, Supt. of Parks, was on vacation the week previous to this meeting and reported a summary of his report verbally to the Board.

Ray said he received a call from Director Kuhs this day, March 27, stating that vandalism occurred at the pool. The surf board signs were broken. The police were called and a report filed. Ray will discuss with Director Kuhs about rebuilding the sign. The marquee plexiglass was also broken and the letters rearranged.

Director Kuhs added that the park district also experienced some vandalism at Salt Creek Golf Course. Windows were broken on some of the trucks in the back by the golf maintenance shop over the last weekend.

Ray said his staff has been out cutting grass already due to the nice weather.

11. Salt Creek Golf Club Report

Tony Perry, General Manager, was not present at the Board meeting. In his absence, Director Kuhs reported and reviewed the following:

Fish Fry – The fish fries have been doing well, the last two Fridays accommodating about 240 people.

Staff – Employee who was out for surgery is back at work and doing well.

12. Unfinished Business

A. Board Manual – The Board Manual is still in discussion, and no action was taken on this item at this meeting.

13. New Business

A. Transfer of Funds – Corporate Fund to Capital – Rhonda stated that the park district has a surplus in the Corporate fund and would like to transfer \$100,000 to the Capital fund.

It was moved by Commissioner Sbertoli, seconded by Commissioner Pulice, to approve the transfer of \$100,000 from the Corporate fund to the Capital fund as presented.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

It was moved by Commissioner Schroeder, seconded by Commissioner Lange, to go into Executive Session at 8:12 pm.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

14. Executive Session *(if needed)*

- A. For the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee. 5 ILCS 120/2(c)(1).
- B. For the purpose of discussing the setting of a price for the sale of or lease of property owned by the park district. 5 ILCS 120/2(c)(6).

It was moved by Commissioner Lange, seconded by Commissioner Pulice to come out of Executive Session at 8:27 pm.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

15. Take Action, if any, on Items Discussed in Executive Session

None taken.

16. Adjournment

It was moved by Commissioner Lange, seconded by Commissioner Pulice to adjourn this General Meeting at 8:28 p.m.

After a voice vote, President Stout declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, April 24, 2012, at 7:00 p.m.
