
1. Call the Meeting to Order

President Lange called the meeting to order at 6:00 pm.

2. Roll Call

At 6:00 pm roll call was taken:

Present: Commissioners Lange, Sbertoli, Schroeder, Stimpson

Absent: none

Also Present: Matt Ellmann, Executive Director; Michele Silver, Director of Recreation; Ray Chaussey, Director of Parks and Facilities; Tony Perry, Director of Golf Operations; Carolyn Mondlock, Recording Secretary.

Members of the Public:

Rick Pokorny, Commissioner-elect, resident; Frank Parisi, Williams Architects.

Just after roll call, President Lange announced that the Commissioners should have an opportunity to act as acting-President, and she then turned the meeting over to Commissioner Schroeder. She suggested that if any other Commissioner would like to gain experience as acting-President, she is open to give him or her freedom to do so.

3. Pledge of Allegiance

The Board, staff and members of the public present stood for the Pledge of Allegiance.

4. Additions to Agenda *(for discussion purposes only)*

There were no additions to the agenda.

5. Approval of Consent Agenda Items (Roll Call)

A. Approval of the minutes of the Regular Meeting of March 24, 2015

B. Approval of the minutes of the Executive Session Meeting of March 24, 2015

C. Approval of the monthly expenditures, totaling \$243,635.96, covered by check nos. 77528 through 77652 (\$101,667.08) and payrolls for 3/27/15 (\$67,407.48) and 4/10/15 (\$74,561.40).

It was moved by Commissioner Stimpson, seconded by Commissioner Sbertoli, to approve the minutes of the Regular Meeting of March 24, 2015; the minutes of the Executive Session Meeting of March 24, 2015; and the monthly expenditures, totaling \$243,635.96, covered by check nos. 77528 through 77652 (\$101,667.08) and payrolls for 3/27/15 (\$67,407.48) and 4/10/15 (\$74,561.40).

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stimpson

Nays: None

MOTION CARRIED

6. Written and Public Communication

There was no written or public communication presented.

7. New Business

New Business Agenda Item F was moved up for action before New Business Agenda Item A.

F. Appointment of Board Secretary –

It was moved by Commissioner Lange, seconded by Commissioner Stimpson, to nominate Commissioner Sbertoli to the role of acting Board Secretary.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stimpson
Nays: None

MOTION CARRIED

- A. Presentation of concept plans for Recreation Complex lobby conference room addition – Ray Chaussey introduced Frank Parisi of Williams Architects. Director Ellmann reminded the Board that approval was given to create a concept plan for a room addition to serve as a conference room and to convert the Board room to a multi-purpose room. Frank displayed drawings and guided the Board through a PowerPoint presentation sharing two options, consisting of layouts, the costs and next steps for each option suggested.

Frank summarized Option 1 in drawings that enclose the lobby space to create a new conference room and use the old conference room as added programmable square feet space for the facility. He presented a few layouts of room configurations from different viewing perspectives. Option 1 would capitalize on the existing water, electric and lighting in place.

Option 2 would extend the conference room into the lobby and include an operable panel wall, thereby allowing the area to be used as one large room or two smaller rooms. This option would require taking down the current wall, building soffits and moving the electric. The water (sink) would be gone and plumbing would have to be relocated. The option also involves remaking the room, adjusting ceiling tile, repainting both rooms and changing the flooring material as well.

Frank explained probable cost assuming the project is bid out for a single contractor. He provided a range of costs. Option 1 is estimated at \$26,800-\$32,800 with limited scope. Option 2, the more elaborate of the options, is estimated at \$94,800 to \$115,800. A contingency fee of 5 percent is included in the estimates for a renovation project such as this, to cover any unforeseeable situations that may arise once construction starts. Furniture is not included in either option.

At 6:34 pm, staff and Board Commissioners followed Frank into the lobby with the drawing boards to visualize the two options. The group returned to the Board Room at 6:42 pm.

Director Ellmann asked for Board feedback but explained no decisions need to be made at this time. He explained funding for this project is in the budget and is requesting eventual authorization for Williams to prepare construction drawings in order for the park district to obtain a building permit from the City. He anticipates construction to start this fall, 2015. Ray and parks staff will be assisting with construction that can be done in-house to save money.

The Board discussed the concept drawings and options and asked questions of Frank and Director Ellmann. Specific questions were posed relating to the ability to expand option #1 into option #2 in the future. Frank replied that this would be very feasible. The Board preferred Option #1 and gave consensus for Williams Architects to go ahead and start construction drawings.

Frank Parisi departed at 6:58 pm.

- B. Approval of Intergovernmental Agreement (IGA) between the City of Wood Dale and the Wood Dale Park District for the Construction and Maintenance of a Sidewalk on the West Side of the Central Park Parking Lot – Director Ellmann summarized the history of the Central Park sidewalk construction in partnership with the City of Wood Dale as part of a planned Hemlock Street improvement project. The Board approved \$12,500 for the project.

In order to get the work done, the City requires a temporary easement to do the construction and a permanent easement to maintain the sidewalk in perpetuity. An intergovernmental agreement (IGA) along with an easement agreement was created by the City and submitted to the park district for review. It is included in the Board packet this evening.

Director Ellmann reminded the Board of some items to be aware of, such as, parallel parking on Elmhurst Street that residents use who frequent the park. In addition, there is perpendicular parking along Hemlock Street which the parks staff maintains (seal/topcoating, striping, etc). Recommendations were made by the Master Plan consultants to have the sidewalk jut around the parking and include an accessible connector to and from the parking lot and playground. Also the sidewalk would butt up to the curb enabling easier maintenance. The IGA presented this evening reflects those recommendations.

It was moved by Commissioner Stimpson, seconded by Commissioner Lange, to approve the Intergovernmental Agreement between the City of Wood Dale and the Wood Dale Park District for the construction and maintenance of a sidewalk on the west side of the Central Park parking lot.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stimpson
Nays: None

MOTION CARRIED

C. Approval of Permanent and Temporary Easements for the Central Park Sidewalk –

It was moved by Commissioner Stimpson, seconded by Commissioner Sbertoli, to approve permanent and temporary easements for the Central Park sidewalk.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stimpson
Nays: None

MOTION CARRIED

D. Approval of Operating and Capital Budget for 2015/2016 – Staff recommends that the Board approve the Operating and Capital Budget for Fiscal Year 2015/2016, as presented.

It was moved by Commissioner Lange, seconded by Commissioner Stimpson, to approve the Operating and Capital Budget for Fiscal Year 2015/2016 as presented.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stimpson
Nays: None

MOTION CARRIED

E. Authorization to place Draft Budget and Appropriation Ordinance – FY 2015/2016 – up for public inspection, for no less than 30 days, and to schedule a Public Hearing for May 26, 2015 –

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli, to place the Draft Budget and Appropriations Ordinance for Fiscal Year 2015/2016 up for public inspection, for no less than 30 days, and to schedule a Public Hearing for May 26, 2015 at 6:00 pm.

BOARD CONSENSUS

F. Appointment of Board Secretary – This New Business Agenda item was moved up for action before New Business Agenda Item A.

G. Review and discussion of draft concept plans for Central Park Master Plan – Director Ellmann summarized the process of the land planning architect’s, Planning Resources Inc. (PRI), creation of three concept plans for the Central Park Master Plan. He presented the plans to the Board and explained the concepts of each in detail, pointing out the features as represented in the pictures. He is asking for the Board’s feedback about their likes and dislikes, not about each individual plan, but about the varying features of all the plans.

Concept A provides multiple recreation outlets to serve multiple ages – walking trail, fitness stations, tennis court, youth play area, adult play area (bocce, shuffleboard, four square), a shelter, etc. There are two phases to Concept A.

Concept B is innovative with the idea of having a “around the world” type theme because of the diversity in the community. Director Ellmann pointed out the representation of the earth in the drawings. A combination of surfacing and colored woodchips would represent land and water. Arches would represent gateways to take one to different lands. He pointed out other features of Concept B.

Concept C depicts play areas, splash pad, a larger shelter with a fireplace, a mural wall, a pathway, and a key element being permanent restrooms.

Each Board member thought about what they liked and disliked about the features. The general list is as follows:

Commissioner	Likes	Dislikes
Lange	Walking path Covered shelters Wants larger playground/area Spray pad Challenge course	Sand volleyball Tennis courts Soccer field (have these at other parks)
Schroeder	Walking path Fitness stations (ADA accessibility) Spray pad Challenge course Adult section (bocce, bags, etc) Restroom BBQ grill	Sand volleyball Tennis courts Soccer fields (have these at other parks)
Stimpson	Would like to see ½-court basketball Mural wall	Rolling hill Tennis courts
Sbertoli	Rolling hill Spray pad Shelters Playgrounds Adult games Challenge course More natural elements “world” theme is educational	Suggest to swap out tennis courts with challenge course
Pokorny	Walking path Large shelters Spray pad Challenge course	Fireplace

Director Ellmann passed out the cost estimates and explained them to the Board. He reminded the Board that the plans are conceptual at this time. PRI will revise the plans and present to the community. They will then modify again using community input and then bring the plans back to the Board. Director Ellmann spoke about the status of the OSLAD grant program, saying that all the work on Central Park is still applicable.

The Board of Commissioners agreed to support the conceptual plans and move forward.

8. Unfinished Business

- A. Items removed from Consent Agenda
No items were removed.

9. Executive Director's Report

Matt Ellmann, Executive Director, submitted a Director's report for the month of April. He highlighted the following:

- A payment was received from TopGolf, but they still owe the park district a financial report.
- The park district makes a lease payment to ComEd directly, and they reimburse the district each year.
- Director Ellmann has been working with police department and Red Cross for the Recreation Complex to be an authorized shelter for crises.
- NEDSRA's Reach for the Stars event is on June 3, and the park district will have a full table.
- A metal sign was approved to put up at Community Park to promote Prairie Fest.

10. NEDSRA Report

Director Ellmann reported that there are 28 players registered to date for the 100-Hole Challenge scheduled for May 7.

11. Salt Creek Golf Club Report

Tony Perry, Director of Golf Operations, submitted a Golf Operations report for the month of April. He highlighted the following:

- Tony was pleased to say the clubhouse is very busy with functions, events and party bookings are ahead of last year.
- A contractor was found to hydroseed the area that was affected by ComEd installation of new power lines.

12. Parks and Facilities Department Report

Ray Chaussey, Director of Parks and Facilities, highlighted the following (no report submitted):

- Ball fields are all graded and new base pegs were installed.
- Sodding to infield foul lines is planned for the fall so it doesn't get trampled on during the spring/summer season.
- Parks is getting Field 5 started back up. A company in the area would like to use it for softball.
- Ray's staff is working at the pool to ready it for summer.

13. Business Department Report

Director Matt Ellmann submitted a Business Department report for the month of April. He said the interim finance contractor is in place three days a week and has done a good job thus far. The position is posted and applications have been coming in. Director Ellmann plans to start interviewing in May.

14. Recreation Department Report

Michele Silver, Director of Recreation, submitted a Recreation Department report for the month of April. She added the following:

- The Wood Dale junior high school, principal, is in favor of the park district visiting the junior high to talk with students and get feedback about what type of programming they would like to see.
- Feedback received from School District #7 Kindergarten teachers was that the children coming out of the park district preschool program seem better prepared for the kindergarten classroom.
- Dance team received many first place honors in the last dance competition. The dance recital is scheduled for May 15 and 16.
- Final 2014 Ellis & Associates award status for The Beach is Gold, which is a high honor.
- Preschool graduation is May 13.

15. Commissioners Comments

Rick Pokorny asked whether the park district has ever considered seeking a sponsorship for the scoreboard in the gym. Ray explained that the marketing department was given the task in the past, but it has not been done. Director Ellmann suggested to have a policy on naming a sponsor.

The next two meeting dates were discussed. The May 11 Special Public Hearing meeting will be held at the Wood Dale Public Library at 6:00 pm. The May 26 meeting, also held at 6:00 pm, will be the election of officers, the General Meeting, and the review of the calendar for all meetings in the new fiscal calendar year.

16. Executive Session *(if needed)*

- A. For the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee. 5 ILCS 120/2(c)(1)

It was moved by Commissioner Sbertoli, seconded by Commissioner Stimpson, to enter into Executive Session. The time was 8:21 pm.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stimpson

Nays: None

MOTION CARRIED

The Board took a break prior to entering Executive Session at 8:21 pm.

Rick Pokorny departed the meeting at 8:30 pm.

The Board entered back into the General Meeting open session at 8:46 pm.

17. Take Action, if any, on Items Discussed in Executive Session

None taken.

18. Adjournment

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli, to adjourn this General Meeting at 8:46 pm.

After a voice vote, President Lange declared the MOTION CARRIED.

A Special Meeting of the Wood Dale Park District Board of Commissioners shall be held on Monday, May 11, 2015, at 6:00 pm at the Wood Dale Public Library.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, May 26, 2015, at 6:00 pm.

Board Member Signatures
