

Josephine explained that as projects advance closer to the development level, they become more measurable. She summarized amenities of the existing site and indicated them on the diagram. She said Altamanu did delineate the location of the wetlands. The concept plan was also refined for parking expansion, going from 30 spaces to 61 spaces. The dog park is being re-configured to accommodate large and small dogs and to better protect the trees and natural environment. She indicated where the Edge Adventure Aerial Obstacle course would be located.

For plan phasing, Altamanu presented two areas: 1) active areas for the front of the park to include parking, dog park, buildings; 2) passive areas towards the back of the park where trails are. Josephine presented the phasing plans by color, summarizing them as she pointed them out on the diagrams as follows:

Phase A –

- o Enlarge entry/exit
- o Proposed entry meadow as unifying element
- o Parking reconfiguration, doubling spaces (capacity)
- o New multipurpose building for PD programming (including area for Edge Adventures)
- o Restrooms (within multipurpose building)
- o Removal of cabin, classroom, mini barn
- o Discovery zone for young children with water feature
- o New path system that connects these pieces

Phase B –

- o Reconfiguration of dog park
  - Separate large and small dogs
  - Use decomposed granite; can hose down
  - Dog drinking fountain
  - Drainage
  - Concrete path with benches
  - Higher fencing
  - Shelter – passive use
  - Introduction of registration and electronic entry system

Phase C –

- o Upgrading trails, adding a Spartan trail
- o Upgrade path system – ADA accessibility
- o New camp site for boy/girl scouts that's closer to new building facility
- o Add artwork over time – environmental

Phase D –

- o Entry off northeast corner to include boardwalks
- o Restore/clear out invasive plant species
- o Add interesting plants, more trees

The Board asked some general questions that Josephine and Director Ellmann answered. They discussed the parking lot, building location, environmental study of the cabin, and timeframe of the phases. Phase A can be done in one year or less.

Discussion moved on to probable costs of each phase. Josephine explained the 25 percent contingency which is a range that goes down as construction progresses. Half of costs in Phase A are associated with the buildings.

Costs can be saved when looking at materials, such as "seeding" versus "sodding" the entry meadow. A less expensive fence for the dog park can be considered. Planting new plants can be done very incrementally over the years.

Director Ellmann said the next step is to continue our conversations with Edge Adventures and to share this concept plan with them. The Park District also needs to meet with the City of Wood Dale to determine various requirements to be met. The City will likely require a public hearing. The Board agreed to move forward with the cabin remediation at this time. Discussion continued about sustainability and function of the new multi-purpose/restroom building proposed.

*John McManus and Josephine Bellalta of Altamanu departed the meeting at 7:22 pm.*

- D. Approval of Central Park Construction Contract Payout #4 in the amount of \$86,418.00 to Copenhaver Construction (Ben Appler & Matthew Ellmann) – Ben said the fourth payment is primarily for site grading, concrete for the shelter, asphalt and paving for both the multi-court and basketball court.

It was moved by Commissioner Pokorny, seconded by Commissioner Schroeder, to approve the Central Park Construction Contract payment in the amount of \$86,418 to Copenhaver Construction. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- E. Approval of Amended and Restated Ground Lease with American Tower (Matthew Ellmann) – Director Ellmann explained that the District is still waiting for a final copy of the negotiated proposed lease to come from the cell tower company's attorney. Everything is the same – terms, payout, signing bonus, ability to capture additional revenue, etc. The Park District included language to protect the District from liability.

- F. Approval of Resolution R-18-03, Appointment of an Authorized Agent for the Wood Dale Park District for the Illinois Municipal Retirement Fund (Matthew Ellmann)

It was moved by Commissioner Sbertoli, seconded by Commissioner Pokorny, to adopt Resolution R-18-03 for the appointment of Mitch Bowlin as the authorized agent for the Wood Dale Park District for the Illinois Municipal Retirement Fund. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- G. Approval of Resolution R-18-04, Updating account signers for all Itasca Bank and Trust Accounts (Matthew Ellmann)

It was moved by Commissioner Stimpson, seconded by Commissioner Schroeder, to adopt Resolution R-18-04, authorization of bank account signatories for accounts held with Itasca Bank & Trust. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

- H. Approval of Resolution R-18-05, Updating account signers for all Wood Dale Bank & Trust Accounts (Matthew Ellmann)

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny, to adopt Resolution R-18-05, authorization of bank account signatories for the account held with Wood Dale Bank & Trust.

Commissioner Schroeder said she would like to see a Board member added to the Wood Dale Bank & Trust signatory list. Director Ellmann will amend the Resolution to add a Board member. The Board discussed to wait until December, or when it is convenient for renewal, but agreed to approve an amended motion adding Commissioner Pokorny. Commissioner Pokorny agreed to be signatory.

It was moved by Commissioner Sbertoli, seconded by Commissioner Schroeder, to amend Resolution R-18-05, adding Treasurer Pokorny as signatory to the Wood Dale Bank & Trust account. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

It was moved by Commissioner Schroeder, seconded by Commissioner Sbertoli, to adopt Resolution R-18-05, authorization of bank account signatories for the account held with Wood Dale Bank & Trust with the amended signatures. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

I. Approval of Resolution R-18-06, Authorizing changes to our Freedom of Information Act Officers (Matthew Ellmann)

It was moved by Commissioner Pokorny, seconded by Commissioner Schroeder, to adopt Resolution R-18-06, designating Mitch Bowlin, Director of Finance and Administration, as a FOI officer for the Wood Dale Park District. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

J. Adoption of Resolution R-18-07 for the Investment of Park District Funds (Mitch Bowlin)

Director Ellmann said it has been requested by the Board to investigate investment rates with different institutions for the issuance a CD that matured back in the spring. He included the information in the Board packet. Commissioner Pokorny said he spoke with Mitch and both are in agreement to renew the CD for a year. Although not a huge disparity, one bank is offering slightly higher interest rates. Itasca Bank has been called to see if they can be flexible enough to match those rates. The District is waiting for their reply.

It was moved by Commissioner Pokorny, seconded by Commissioner Schroeder, that if Itasca Bank comes back to the Board with their current offer rate or higher, we renew with Itasca Bank. *NO ROLL CALL, BOARD CONSENSUS.*

It was moved by Commissioner Pokorny, seconded by Commissioner Schroeder, to adopt Resolution R-18-07 for the investment of \$100,000 in the CD of their choosing at the Board Meeting on August 22, 2017. *ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED*

9. **Unfinished Business**

- A. Items removed from Consent Agenda – *None removed.*

10. **Executive Director's Report (Matthew Ellmann)**

- A. Salt Creek Golf Club/Top Golf access drive update – Director Ellmann reported there was a slight delay in the construction of the Salt Creek/Top Golf access drive. Permits from the Village of Itasca were not obtained by the contractor to contend with the relocation of fire hydrants in the middle of the access road. The contractor is working to obtain the permit and will re-commence construction soon.
- B. IAPD Gala – IAPD Gala offers the opportunity to be honored for the Park Districts 50<sup>th</sup> Anniversary but requires a fee for a plaque and tickets to attend. The Board felt there is no value in spending money for the recognition.
- C. Tollway Authority – As part of the tollway agreement, Salt Creek Golf Club has the opportunity to change its address. It is currently 701 W. Thorndale. A new Prospect address is being explored.

11. **Recreation Department Report (Janice Hincapie)**

- A. 50<sup>th</sup> Anniversary Events update – The 50<sup>th</sup> anniversary dignitary get together is scheduled for Friday, November 17 at 6:30 pm, Salt Creek Golf Club. Appetizers and a cash bar will be available, along with dessert and music from the local junior high school. Proclamations will hopefully be read from state legislators. The Saturday event has vendors secured and a variety of activities planned for families to include cupcakes and face painting.

- B. Water Rats Swim Team – Jan reported she and staff had two meetings with the Water Rats Swim Team and their former and current board presidents. Discussion centered around scheduling more practice time and the park district's assistance to market the program, which has seen a decrease in swimmers in the past few years. The park district also proposed to move the bench from the recreation complex to the pool so that swimmers waiting for a ride have a place to sit, and the team is very appreciative of that and the new ongoing communication of all aspects of the program.

## 12. Finance & Administration Department Report (Mitch Bowlin)

- A. Presentation of Monthly Financial Summaries – Mitch reported that when the district moved to a web-based time clock system, there were some challenges to overcome, including at Salt Creek Golf Club. At this time data has been uploaded, and Mitch commended Mike Huber and management for getting that data in accurately.

Computer systems are being assessed to see how they interface with Golf Now and the district's Incode system. Mitch has been speaking with Tyler Technologies about how to add staff as additional users to the Incode system so that they can use the features as a financial management tool.

Mitch reported that there are contingency dollars in the Central Park fund that can be used for adding a security camera to the park. A quote of \$3,500-4,000 range is estimated for a high-definition camera, in addition to a 180-degree camera. The Board discussed the benefit of having a security camera placed in the park. The Board agreed to allow staff to pursue the security camera system at a cost not to exceed \$5,000.

- B. Thorndale TIF District Update – Mitch included a memo describing the new Thorndale Corridor TIF. The TIF freezes EAV of properties within the TIF. Based on the current tax levy, the District could be losing somewhere between zero and an extended amount based on the district's rate, possibly amounting to an estimated \$54,871 loss in revenue.

## 13. Salt Creek Golf Club Report (Michael Huber)

- o Mike distributed brochures about The First Tee program which introduces golf to youth and believes golf is the conduit for building better citizens. The program exposes young people to the Salt Creek facility.
- o Mike spoke about the many groups that use the facility at discounted rates, either because of their association with the park district or Salt Creek or because they've just been getting discounts for a long time and have a sense of entitlement. Mike is proposing that the Board review and approve a more formal discount system, attributing specific percentages to groups or some type of fee matrix. Discussion ensued with examples of groups, price points and how much net profit Salt Creek is losing. Jan added that generous discounts also affect the bottom line in recreation, such as for affiliates and the scholarship program.

Director Ellmann agreed that parameters need to be developed with categories, levels and maximums, for the district to stay fiscally healthy. He said that although some short-term business may be lost, it will be better in the long-term. Staff will work on an infrastructure for the Board's review and further discussion that can be put into effect either in January or next fiscal year.

## 14. Parks & Facilities Department Report (Ben Appler)

- A. Central Park Ribbon Cutting & Opening Celebration – Ben proposed having the Grand Re-Opening of Central Park on Saturday, Oct 7.

Ben also reported that the shelter roof is complete, along with the basketball goal uprights and drinking fountain. He purchased snow fencing to protect the open field which needs to nurture until next summer. The hard surfaces and playground will be ready for the opening.

### 15. Commissioner Comments & Future Agenda Items for Consideration

There were no Commissioner comments or future agenda items for consideration.

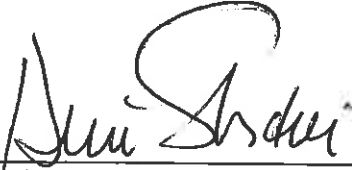
Director Ellmann played a video developed by Elmhurst College Masters students about the history of the Wood Dale Park District and benefits of working here. The video was directed to engage new employees. The video was well received by the Board.

### 16. Adjournment

It was moved by Commissioner Sbertoli, seconded by Commissioner Pokorny, to adjourn this General Meeting at 8:45 pm. *VOICE VOTE, ALL IN FAVOR, MOTION CARRIED.*

Board Member Signatures:

  
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President

  
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Secretary