

1. Call the Meeting to Order

President Lange called the meeting to order at 6:00 pm.

2. Roll Call

At 6:00 pm roll call was taken:

Present: Commissioners Lange, Schroeder, Stout

Absent: Commissioner Sbertoli

Also Present: Matt Ellmann, Executive Director; Michele Silver, Director of Recreation; Ray Chaussey, Director of Parks & Facilities; Tony Perry, Director of Golf Operations; Rhonda Brewer, Director of Finance and Administration; Carolyn Mondlock, Recording Secretary.

Members of the Public:

Residents Greg Stimpson and Rick Pokorny; Frank Bonanno, Salt Creek Golf Course staff.

3. Pledge of Allegiance

The Board, staff and members of the public present stood for the Pledge of Allegiance.

4. Additions to Agenda *(for discussion purposes only)*

No additions were made to the Agenda.

5. Approval of Consent Agenda Items (Roll Call)

A. Approval of the minutes of the Special Meeting of November 19, 2014

B. Approval of the minutes of the Executive Session held on November 19, 2014

C. Approval of Ordinance O-15-08 Authorizing Conveyance of Personal Property (golf course maintenance equipment)

D. Approval of the monthly expenditures, totaling \$746,343.20, covered by check nos. 76983 through 77080 (\$606,258.46) and payrolls for 11/20/14 (\$70,659.32) and 12/5/14 (\$69,425.42).

It was moved by Commissioner Stout, seconded by Commissioner Schroeder, to approve the minutes of the Special Meeting of November 19, 2014; the minutes of the Executive Session held on November 19, 2014; Ordinance O-15-08 Authorizing Conveyance of Personal Property (golf course maintenance equipment); and monthly expenditures, totaling \$746,343.20, covered by check nos. 76983 through 77080 (\$606,258.46) and payrolls for 11/20/14 (\$70,659.32) and 12/5/14 (\$69,425.42).

Ayes: Commissioners Lange, Schroeder, Stout

Nays: None

MOTION CARRIED

6. Swearing in of appointed Commissioner Greg Stimpson to fill the vacancy until the next consolidated local election

Commissioner/Secretary Stout swore in Greg Stimpson to the Wood Dale Park District Board of Commissioners.

7. Presentation of Service Award to Frank Bonanno for 25 Years

President Lange presented Frank Bonanno, Salt Creek Golf Course Assistant Director of Operations, with a service award for his 25 years of outstanding dedication and performance to the Wood Dale Park District.

8. Written and Public Communication

None.

9. New Business

A. Report on Annual Accomplishments (2014 Highlights) – The Wood Dale Park District presented its annual highlights of the year to the Board. It is made available to staff and community members. Each park district department has listed its accomplishments and successes for 2014. The departments include administration, risk management, technology, recreation, marketing, parks and maintenance, and Salt Creek Golf Club. Director Ellmann recognized several specific achievements of each department. The highlights are on the park district web page and copies are available to the community at the recreation center.

B. Presentation and Acceptance of 2015/2016 Budget Process and Timeline

It was moved by Commissioner Schroeder, seconded by Commissioner Stout, to accept the budget process timeline for budget year 2015-2016. Discussion followed.

Rhonda explained that the financial budget report format has changed slightly. The Board will receive the draft report on March 24. A review workshop will be scheduled for early April, with budget approval targeted for the April board meeting.

Ayes: Commissioners Lange, Schroeder, Stimpson, Stout

Nays: None

MOTION CARRIED

C. Approval of Amendment to Mohawk Park Cell Tower Ground Lease Agreement

It was moved by Commissioner Stout, seconded by Commissioner Stimpson, to approve the Amendment to Mohawk Park Cell Tower Ground Lease Agreement. Discussion followed.

Director Ellmann reminded the Board that the park district was approached six months ago from the cell tower lessee about adding three new panels to the existing tower. Staff researched the structure of the tower and reviewed the lease. The Lessee obtained the required permit. The lessee suggested potential to add two more panels in the future. By approving the amended lease, the park district will receive \$100 additional monies a month. The district currently receives \$1,452 a month from the lessee, which is allocated towards vehicle replacement.

Ayes: Commissioners Lange, Schroeder, Stimpson, Stout

Nays: None

MOTION CARRIED

D. Approval of Architectural Services for the creation of Recreation Complex room plan and drawings – Ray talked about this project and explained that the majority of construction will be done in-house. In order to get a permit, however, engineering drawings need to be made that require retaining an architect. Director Ellmann explained that the architect provided ideas on

how the project could be done more economically. The park district is requesting conceptual 3D drawings from the architect before performing any work or incurring expense beyond design.

Director Ellmann explained the project in more detail to new Commissioner Stimpson so he could develop a conceptual picture of what the room plans would look like. The finished project will present opportunities for increasing programs by using space that is underutilized.

Consensus was by voice vote to move forward.

10. Unfinished Business

- A. Items removed from Consent Agenda – No items were removed.
- B. Approval of Tax Levy Ordinance O-15-07 for Levying Taxes for Corporate Purposes for the Tax Year 2014, commencing on 5/1/14 and ending on 4/30/15

It was moved by Commissioner Schroeder, seconded by Commissioner Stimpson, to approve Ordinance O-15-07, an Ordinance Levying Taxes for Corporate Purposes for the Tax Year 2014, commencing on the first day of May 2014 and ending on the 30th day of April 2015, for the Wood Dale Park District, DuPage County, Illinois. Discussion followed.

Rhonda reminded the Board that the Tax Levy Resolution was presented to the Board in October, and there have been no changes.

Ayes: Commissioners Lange, Schroeder, Stimpson, Stout
Nays: None

MOTION CARRIED

11. Executive Director's Report

Matt Ellmann, Executive Director, submitted a Director's report for the month of December. He highlighted the following:

- The park district will receive a \$50,000 grant from the State of Illinois Department of Economic Development to be used for improvements to the exterior yard at the maintenance garage. The park district also received a wellness grant from PDRMA.
- Director Ellmann met with members of the City Planning Department and their consultant. Plans were examined for Thorndale Road and access to Salt Creek Golf Club. The city consultant was invited to attend the January board meeting to discuss the project with the Board and answer any questions.
- As the Comprehensive Master Plan continues, Director Ellmann suggests a special meeting be scheduled to review a preliminary report in January.
- Tax Increment Financing (TIF) – Director Ellmann reminded the Board that the City is in process of creating a TIF for the redevelopment of the Thorndale Corridor and is establishing a Joint Review Board (JRB) that will include the districts in the review of the plans. The library is proposing that the park district partner with them in creating an Intergovernmental Agreement (IGA) to protect long-term interests. The IGA would include the fire district, public library, school district 7, Fenton High School and the Wood Dale Park District.

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- NEDSRA is having a grand opening of their “sensory” room on January 10.
 - Director Ellmann updated the Board on the progression and completion of the Executive Director’s Work Goals.

12. NEDSRA Report

Director Ellmann had nothing further to report.

13. Salt Creek Golf Club Report

Tony Perry, Director of Golf Operations, submitted a Golf Operations report for the month of December. He highlighted the following:

- A Bingo license was being secured through the VFW of Elk Grove for the January 31 and March 14 Bingo nights.
- The pump house, which is crucial to operations, is an issue with an irrigation system built in 1992. Aaron has been working with his and Ray’s staff, trying to do the work in-house.
- Hedge around the ponds is being grown to deter geese.

14. Parks Department Report

Ray Chaussey, Director of Parks and Facilities, submitted a Parks Department report for the month of December. He had nothing further to report other than the gutters for the pool are being fabricated for the project, which will be targeted for installation in the fall.

15. Business Department Report

Rhonda Brewer, Director of Finance and Administration, submitted a Business Department report for the month of December. She highlighted the following:

- Rhonda said there are a couple good candidate applications for the IT position, but hiring is slowed based on the fact that the three agencies involved are having difficulty getting together.
- Election packets are being accepted between December 15 and 22.

16. Recreation Department Report

Michele Silver, Director of Recreation, submitted a Recreation Department report for the month of December. She highlighted the following:

- Michele thanked the Commissioners and staff for helping to host the senior holiday party. Many positive comments were received.
- Interviews for customer service/facility coordinator have started. Recreation supervisor position is posted on IPRA.
- Adventures with Santa event is running with increased enrollment numbers.
- Health and Community Fair brought in 114 attendees. It was intended to promote fitness memberships to people before the holiday rush.

17. Commissioner Comments and Future Agenda Items for Consideration

Commissioner Schroeder would like a copy of the Board Action Calendar, along with the other Board members, when it is updated. She also reminded Director Ellmann to include the report on coordinators at the next meeting.

18. Executive Session

- A. 5/ILCS 120/2(c)(1) – to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Park District.
- B. 5/ILCS 120/2(c)(6) – the setting of a price for sale or lease of property owned by a public body.

There was no Executive Session.

19. Take Action, if any, on Items Discussed in Executive Session

20. Adjournment

It was moved by Commissioner Stout, seconded by Commissioner Schroeder, to adjourn this General Meeting at 7:34 pm.

After a voice vote, President Lange declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, January 27, 2015, at 6:00 pm.
