

**1. Call the Meeting to Order**

President Lange called the meeting to order at 6:16 p.m.

**2. Roll Call**

At 6:16, roll call was taken.

Present: Commissioners Stout, Pulice, Sbertoli, Lange

Absent: Commissioner Schroeder

Also Present: Matt Ellmann, Executive Director; Rhonda Brewer, Business Manager, Ray Chaussey, Superintendent of Parks; Michele Silver, Superintendent of Recreation; and members of the consultant teams as identified below

**Pledge of Allegiance**

The Board, Park District staff and Members of the Public stood for the Pledge of Allegiance.

**Introduction of Special Meetings Purpose**

Executive Director Ellmann explained that the purpose of this evenings meeting was to listen to the presentations and interview firms that were being considered to prepare our Comprehensive Master Plan and to conduct an Attitudes and Interests Survey. He further explained that the review panel had narrowed the field of firms being considered down from seven to three. In addition, he informed the Commissioners that each firm was asked to prepare a 20 minute presentation, leaving about 30 minutes for interviewing at the conclusion of their presentations.

The first firm to be interviewed is the Hitchcock Design Group, who was asked to introduce them by President Lange.

**3. Presentation & Interview of Hitchcock Design Group**

Bob Ijams began the presentation by introducing himself and the team assembled consisting of Cassandra Rice, Nick Troy, Tom LaLonde and Ron Vine. He also mentioned that their principal for the proposal, Bill Inman, apologized for not being able to attend due to a conflict with a service project trip he was on. A short video clip was shown to those present featuring Bill Inman. The Hitchcock team proceeded by delivering a power point presentation highlighting their firms credentials, experience and approach to our project. Each team member present shared information on their area of expertise and their specific role in the project.

When the presentation was completed, a number of questions were posed by members of the Park Board and Executive Director Ellmann. Questions focused on grant experience and the methodology associated with the survey instrument. Hitchcock Design Group concluded at 7:10pm, at which time the board took a short recess while the next firm set up for their presentation.

**4. Presentation & Interview of the Lakota Group**

At 7:18pm, President Lange introduced the Park Board and staff to the Lakota Group team and asked that they introduce the team members present.

The principal earmarked to lead our project, Scott Freres began by thanking the Commissioners for this opportunity and introducing his team which consisted of Daniel Grove, Sarah White, Ray Turco, Tom Rychik and Doug Holzrichter. Principal Freres proceeded by delivering a power point presentation that conveyed the firm's background, philosophy and approach to our project. Upon completion of the power point, questions were posed by the Commissioners and some staff. Questions focused on their experience with similar projects and relative golf course experience. Questions about the survey approach and instrument were also posed. The Lakota Group concluded at 8:05pm, at which time the board took a short recess while the next firm set up for their presentation.

**5. Presentation & Interview of Planning Resources Inc.**

The meeting re-convened at 8:16 pm for the final presentation of the evening from the firm Planning Resources Inc. President Lange introduced the firm to the board members and staff present. Planning Resources principal, Darrell Garrison began by introducing his team as follows, Steve Halberg, John Dzarnowski, Dennis Ulrey and Steve Bloom with Readex he was called and participated by speaker phone. Darrell Garrison started off the presentation by speaking about the firm's wealth of experience. He also talked about the benefits and purpose of a strong Master Plan and how his firm would provide Wood Dale Park District with a realistic and valuable product at the end. A short power point assisted Mr. Garrison in conveying his key points. Each member of the team then spoke about their specific responsibilities and approach to providing the requested project deliverables. Upon completion of the presentation, questions were posed by Commissioners and staff focused on grant writing experience, golf course management experience and working with a diverse community with multiple languages. Once all questions were answered, President Lange thanked the firm for attending.

**6. Discussion of Presentations & firms interviewed**

After the last firm left the room, the Board had a short conversation about their impressions of the presentations and preferences on which firm to select. Discussion on which firm had the most relevant experience and ability to meet the needs of the Park District briefly ensued. Thoughts on which firm was the best fit and had needed golf course experience took place. All agreed that they needed time to contemplate the information and looked forward to further discussion next week at the regular monthly board meeting.

**7. Adjournment**

It was moved by Commissioner Pulice, seconded by Commissioner Stout, to adjourn this Special Meeting at 9:45 p.m.

After a voice vote, President Lange declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, June 24, 2014, at 6:00 p.m.

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