
1. Call the Meeting to Order

President Lange called the meeting to order at 6:30 pm.

2. Roll Call

At 6:30 pm roll call was taken:

Present: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson

Absent: None

Also Present: Matt Ellmann, Executive Director; Ray Chaussey, Director of Parks and Facilities; Tony Perry, Director of Golf Operations; Michele Silver, Director of Recreation; Carolyn Mondlock, Recording Secretary.

Members of the Public:

Wood Dale Park District staff: Ben Appler, Scott Gustafson, Garick Schiddell.

(Attorney Mike Bersani entered the meeting at 7:00 pm.)

3. Pledge of Allegiance

The Board, staff and members of the public present stood for the Pledge of Allegiance.

4. Additions to Agenda *(for discussion purposes only)*

There were no additions to the agenda.

5. Approval of Consent Agenda Items (Roll Call)

A. Approval of the minutes of the Budget & Appropriations Public Hearing of May 26, 2015.

B. Approval of the minutes of the Regular Meeting of May 26, 2015.

C. Approval of the minutes of the Special Meeting of June 2, 2015.

D. Approval of the minutes of the Special Meeting of June 9, 2015.

E. Approval of the minutes of the Executive Session of June 9, 2015.

F. Approval of the monthly expenditures, totaling \$271,468.09, covered by checks nos. 77855 through 77966 (\$119,602.21) and payrolls of 5/22/15 (\$74,996.20) and 6/5/15 (\$76,869.68).

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny, to approve the minutes of the Budget & Appropriations Public Hearing of May 26, 2015; the minutes of the Regular Meeting of May 26, 2015; the minutes of the Special Meeting of June 2, 2015; the minutes of the Special Meeting of June 9, 2015; the minutes of the Executive Session of June 9, 2015; and the monthly expenditures, totaling \$271,468.09, covered by checks nos. 77855 through 77966 (\$119,602.21) and payrolls of 5/22/15 (\$74,996.20) and 6/5/15 (\$76,869.68).

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson

Nays: None

MOTION CARRIED

6. Written and Public Communication

A. Public Comments – none.

B. Written Correspondences – none.

7. New Business

A. Recognition of Ben Appler for 30 years of dedicated service and Garick Schiddell for 5 years of dedicated service – President Lange recognized Ben Appler for 30 years of full-time service to the park district. She reviewed Ben's many accomplishments while working for the Park District.

She congratulated Ben on his 30 years. The audience applauded, and pictures were taken of Ben receiving his award.

President Lange recognized Garick Schiddell for five years of full-time service. She gave an overview of Garick's history with the Park District and congratulated him on his 5 years of service. The audience applauded, and pictures were taken of Garick receiving his award.

Michele Silver spoke about staff Scott Gustafson, who was also present, giving an overview of his history with the Park District. Michele said that Scott has accepted another full time position. She said he will continue to help with the swim team. The Board thanked him for his service to the District and wished him well.

- B. Approval of Ordinance O-16-02 of the Wood Dale Park District, DuPage County, Illinois, ascertaining the prevailing rate of wages for laborers, workman and mechanics employed on public works of said park district.

It was moved by Commissioner Pokorny, seconded by Commissioner Schroeder, to approve Ordinance O-16-02 of the Wood Dale Park District, DuPage County, Illinois, ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics employed on Public Works of said District.

Director Ellmann commented that this is an annual requirement that the park code dictates upon the District and that an Ordinance needs to be passed, indicating that prevailing wages will be paid.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson

Nays: None

MOTION CARRIED

- C. Approval of Ordinance O-16-03, authorizing conveyance of personal property – TV, VCR, Refrigerators, Copier

It was moved by Commissioner Schroeder, seconded by Commissioner Sbertoli, to approve Ordinance O-16-03, an Ordinance of the Wood Dale Park District of DuPage County, Illinois, and Authorization of Conveyance of Personal Property, as itemized in Exhibit A before the Board.

Director Ellmann talked about the items for conveyance. He suggested since the subject will be a more frequent agenda item that it be moved to the Consent Agenda, if the Board is in favor. The Board agreed to place future ordinances of the conveyance of personal property on the Consent Agenda.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson

Nays: None

MOTION CARRIED

- D. Approval of Resolution R-16-03 for the appointment of an authorized agent for the Wood Dale Park District for the Illinois Municipal Retirement Fund

It was moved by Commissioner Stimpson, seconded by Commissioner Sbertoli, to adopt Resolution R-16-03 for the appointment of Karin Schindel as an authorized agent for the Wood Dale Park District for the Illinois Municipal Retirement Fund.

Director Ellmann explained that Karin Schindel is certified to be the authorized agent.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson
Nays: None MOTION CARRIED

E. Approval of Resolution R-16-04 for the addition of Information Act Officer

It was moved by Commissioner Pokorny, seconded by Commissioner Stimpson, to adopt Resolution R-16-04 designating Karin Schindel, Director of Finance and Administration, as a FOIA officer for the Wood Dale Park District.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson
Nays: None MOTION CARRIED

F. Approval of the renewal of an intergovernmental agreement with School District #7 for the after school program

It was moved by Commissioner Sbertoli, seconded by Commissioner Schroeder, to approve the Intergovernmental Agreement between Wood Dale School District #7 and Wood Dale Park District for cooperation with facilitating the Extended School Program (After School Program) slated to be held at Westview School for the upcoming 2015-2016 school year.

Michele Silver informed the Board that only the dates change each year in the Intergovernmental Agreement in order to correspond with the school calendar year. The school board has already approved it.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson
Nays: None MOTION CARRIED

8. Unfinished Business

- A. Items removed from Consent Agenda
No items were removed.

9. Executive Director's Report

Matt Ellmann, Executive Director, submitted a Director's report for the month of June. He highlighted the following:

- A. PDRMA Annual Agency Report –Director Ellmann presented a report from PDRMA that gives a snapshot of the District's annual participation in the program. He said the District benefits tremendously from our membership. PDRMA helps the District put proactive programs and services together that reduce risk and keep people healthy. He highlighted a few points from the report:
- The District has a Loss Control Review score of 97.33%
 - Over the past two years, the District has been awarded \$3,000 in cash incentives in recognition of loss control efforts.
 - PDRMA workshops offer more education and training, and the District had 26 staff participate in the past two years.

- The PDRMA HELP line is utilized for human resource issues, and 19 calls have been made in the past two years.
- The District has good participation in the Health Risk Assessment (HRA). In the past two years, 24 staff participated. The HRA health program offers proactive preventative health incentives for employees to be healthy and engaged.
- Over the last two years, the District has seen rate stabilization of \$22,312.33.

B. Miscellaneous items and updates:

- Director Ellmann and Attorney Bersani submitted the annexation paperwork for Salt Creek Golf Club for the recently purchased 4.5 acres of land. The paperwork has to go through the CDC.
- Director Ellmann registered those planning to attend the NRPA Congress conference.
- He informed the Board that he is looking for volunteers for Prairie Fest.
- The OSLAD grant program has been suspended by the Governor. Director Ellmann met with Representative Winger and the Chief of Staff for Senator Cullerton to request their support in getting the OSLAD program reinstated. In conversations, he let them know the importance of the work the District has done with the Master Plan, park plans, and community engagement. He expressed the importance of the Grant. They both pledged their support. He also spoke to them about how freezing the tax rate will negatively affect the District and the programs offered.

Attorney Bersani arrived at 7:00 pm.

10. NEDSRA Report

- A. General Update – Director Ellmann reported that the new Executive Director of NEDSRA, Rick Poole, will be attending the July General Meeting of the Wood Dale Park District to be introduced to the Board. He further reported that at the last NEDSRA Board Meeting it was identified that fund balances are declining. IMRF Interest payback and the scenario that NEDSRA staff would be able to buy back years were discussed and taken out of the NEDSRA budget, reducing what member agencies will receive to help reverse the financial trends. Director Ellmann explained that he already took the funds out of the District budget, so when funds are received, the payment will be realized in the positive.

The NEDSRA Golf Classic is scheduled for September 9, not September 16 as was incorrectly stated on the invitations.

11. Salt Creek Golf Club Report

Tony Perry, Director of Golf Operations, submitted a Golf Operations report for the month of June. He highlighted the following:

- Food and beverage revenues are up 25% this year compared to last because of the number of banquets.
- Lunch revenue is up when weather is nice, because people like to sit on the patio. First cookout was moved inside due to weather conditions and 145 meals were still sold.
- Performances are being scheduled, such as a Jimmy Buffet band.
- Surveys were sent to 100 participants in the Loyalty program of which 45 were returned with positive ratings.

12. Parks and Facilities Department Report

Ray Chaussey, Director of Parks and Facilities, submitted a report for the month of June. Ray commented that he and Director Ellmann are trying to meet with School District #7 about the shared parking lot. Commissioner Sbertoli commented that the landscaping around the Cabin looks very nice and clean.

13. Business Department Report

Karin Schindel, Director of Finance and Administration, submitted a Business Department report for the month of June. She was not present at this meeting. Director Ellmann said Karin continues to get acclimated with the District. She would like to discuss at a future meeting adding more detail to the financial report. The Board had no questions about the report submitted.

14. Recreation Department Report

Michele Silver, Director of Recreation, submitted a Recreation Department report for the month of June. She highlighted the following:

- Michele commended Recreation staff for the great work they are doing.
- She said that Griffin Price is completing research for rebranding the District, and will present his findings to the Board at the July General Meeting.
- Michele said that adult swim punch cards are offered this year, but so far none have been purchased.
- Michele thanked Commissioner Schroeder for securing Gullo International Development Corporation as a sponsor for the outdoor pool movies. They will sponsor two movies, with the next scheduled for July 17.
- The Beach water park has been closed more times than it has been open due to weather conditions, although she is trying to keep it open even when numbers are under the minimum.
- Michele answered questions about her Participant Summary Report. She pointed out that fitness numbers were renewals as the result of the health fair. She also explained that some special events have been combined. She explained the trends in events and programming.

Director Ellmann added that they are working on brochure changes. The fall brochure will have different paper stock. They are working now on a complete layout change for the winter/spring brochure, which will make it more reader friendly and attractive.

15. Commissioners Comments & Future Agenda Items for Consideration

- President Lange asked about paper board packets, and a couple Board members said they would still like to receive them.
- Commissioner Schroeder would like to see the salary breakdown of all full-time regular employees and coordinators since the last salary increase.

16. Executive Session

It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny, to enter into Executive Session at 7:26 pm for the purposes of:

- A. "The setting of a price for sale or lease of property owned by the public body" pursuant to 5 ILCS 120/2(c)(6) of the Open Meetings Act; and

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- B. "Probable or imminent litigation" pursuant to 5 ILCS 120(c)(11) of the Open Meetings Act.

Ayes: Commissioners Lange, Pokorny, Sbertoli, Schroeder, Stimpson

Nays: None

MOTION CARRIED

The Board re-entered the General Meeting at 8:13pm.

17. Take Action, if any, on Items Discussed in Executive Session

No action taken.

18. Adjournment

It was moved by Commissioner Stimpson, seconded by Commissioner Sbertoli, to adjourn this General Meeting at 8:14 pm.

VOICE VOTE TAKEN. ALL IN FAVOR. MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, July 28, 2015, at 6:30 pm.

Board Member Signatures:

President - Dorothy Lange

Secretary - Denice Sbertoli