
These Minutes reflect the numbering on the Agenda.

1. Call the Meeting to Order

President Stout called the meeting to order at 6:06 pm, immediately following the Public Hearing – Combined Annual Budget & Appropriation Ordinance FY 13-14 meeting.

2. Roll Call

At 6:06 pm roll call was taken:

Present: Commissioners Pulice, Sbertoli, Schroeder, Stout

Absent: Commissioner Lange (*arrived at 6:07 pm*)

Also Present: Matt Ellmann, Executive Director; Rhonda Brewer, Business Manager, Michele Silver, Superintendent of Recreation; Ray Chaussey, Superintendent of Parks; Carolyn Mondlock, Recording Secretary.

Members of the Public: Michelle Cira, Mary Raneri

3. Pledge of Allegiance

Commissioner Lange arrived at 6:07 pm.

3. Additions to Agenda (for discussion purposes only)

There were no additions to the Agenda.

4. Approval of Consent Agenda Items (Roll Call)

A. Approval of Minutes of the Regular Meeting of May 28, 2013 (attached).

D. Approval of the Executive Session Minutes of May 28, 2013 (content only).

K. Approval of the monthly expenditures, totaling \$278,692.73, covered by checks nos. 71494 through 74330 (\$97,144.96), payrolls for 6/7/13 (\$82,643.73) and 6/21/13 (\$98,904.04).

Commissioner Schroeder had a question about Item K and asked that it be removed from the Consent Agenda to Item No. 7A.

It was moved by Commissioner Schroeder, seconded by Commissioner Pulice, to approve the Consent Agenda Items A and D.

Ayes: Commissioners Lange, Pulice, Sbertoli, Schroeder, Stout

Nays: None

MOTION CARRIED

5. Written and Public Communication (*The Board has set a 7-minute maximum per individual for Public Communication*)

A. Written Correspondence – Resident letter.

A complimentary letter was included in the Board Packet concerning the food and service received at Salt Creek Golf Course during a 100th birthday party.

B. Public Communications: Michelle Cira, Bensenville resident in support of her mother, Mary Raneri, Wood Dale resident, spoke about an incident that recently took place at the White Oaks

Dog Park. She distributed pictures of her mother's dog named Marley, who was injured by a German Shepherd at the dog park. At the time of the incident, the police were called.

The women suggested that either another gate be put up at the dog park or a fence be installed that goes on top of the fence of the smaller dog park, so that larger dogs cannot jump into the area for smaller dogs. They also suggested that charging a fee to be in the dog park may limit it to the dogs in the area of Wood Dale and not attract so many from outside the city. They felt too many dogs are allowed in the park.

President Stout said that the Board will take their concerns and comments under advisement and will look into the fence issue with park district staff.

6. New Business

A. Authorization for Matthew Ellmann to be a signatory on all Park District Accounts at Itasca Bank

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli, to approve Executive Director Matthew Ellmann as authorized signer on all Itasca Bank accounts.

Ayes: Commissioners Lange, Pulice, Sbertoli, Schroeder, Stout

Nays: None

MOTION CARRIED

B. Approval of Ordinance O-14-03, Prevailing Rate of Wages for Laborers, Workmen & Mechanics

It was moved by Commissioner Schroeder, seconded by Commissioner Pulice, to approve Ordinance O-14-03, Prevailing Rate of Wages for Laborers, Workman & Mechanics.

Ayes: Commissioners Lange, Pulice, Sbertoli, Schroeder, Stout

Nays: None

MOTION CARRIED

C. Authorization to allow alcoholic beverages to be served during the end-of-the-year picnic for Wood Dale Baseball Association (WDBA) –

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder, to approve the request of the WDBA to allow alcoholic beverages to be served during the year end picnic of the Wood Dale Baseball Association.

Discussion ensued amongst the Board Members. In the past the Board agreed to allow beer and wine as long as the association provided general liability and host liquor insurance coverage.

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder, to amend the previous motion that the WDBA limit alcohol to just beer and wine and that general liability and host liquor insurance coverage is provided by them.

Ayes: Commissioners Lange, Pulice, Schroeder, Stout

Nays: Commissioner Sbertoli

MOTION CARRIED

- D. Acceptance of Executive Director's Work Goals – Executive Director Matt Ellmann presented the Board with an updated list of work goals for 2013-14 to include three new goals as discussed at the Special Meeting of June 18, 2013.

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli, to accept the work goals of Matt Ellmann, Executive Director, for the 2013-14 year.

A voice vote was taken. All Board members are in favor. MOTION CARRIED

- E. NRPA National Congress Attendance – Executive Director Ellmann asked the Board about their interest in attending the annual NRPA Congress and Exposition in October. Commissioners Lange, Pulice, Sbertoli and Schroeder are interested in attending. Executive Director Ellmann suggested that because he has attended past NRPA Congress conferences, that he attend the National Golf Course Owners' Conference since he is looking for more knowledge about the golf industry. President Stout suggested that is it beneficial for the Executive Director to attend the NRPA with the Board. The board conveyed support for Director Ellmann to attend both if he felt that was helpful to his position.

7. Unfinished Business

- A. Items removed from Consent Agenda – Item 4.K.
Approval of the monthly expenditures, totaling \$278,692.73, covered by checks nos. 71494 through 74330 (\$97,144.96), payrolls for 6/7/13 (\$82,643.73) and 6/21/13 (\$98,904.04).

Commissioner Schroeder questioned the cost of a service call to repair a walk-in freezer at the golf course. She and Commissioner Lange inquired about service contracts and whether it would be worthwhile to enter into them. Executive Director Ellmann is in the process of reviewing all contracts. Ray Chaussey explained that much of the equipment at the golf course is older so a service contract may be prohibitive. He said that sometimes it is more worthwhile to purchase new equipment along with the service contract.

It was moved by Commissioner Schroeder, seconded by Commissioner Pulice, to approve the monthly expenditures totaling \$278,692.73, as presented in the Consent Agenda.

Ayes: Commissioners Lange, Pulice, Sbertoli, Schroeder, Stout
Nays: None

MOTION CARRIED

- B. Approval of Ordinance O-14-01, Combined Annual Budget & Appropriation Ordinance – FY 13-14

It was moved by Commissioner Lange, seconded by Commissioner Schroeder, to approve Ordinance O-14-01, Combined Annual Budget & Appropriation Ordinance – FY 13-14.

Ayes: Commissioners Lange, Pulice, Sbertoli, Schroeder, Stout
Nays: None

MOTION CARRIED

8. Executive Director's Report

Director Ellmann submitted a Report for the month of June 2013. Copy attached to Official Minutes. He reported and reviewed the following:

- He has been setting up meetings with local governmental agencies in his effort to become oriented to the community.
- A few meet and greets have been set up for him to meet residents.
- He has been reviewing park district manuals, agreement and documents, and working to make sure they are documented on the Board Action Calendar so that nothing is overlooked.
- He is meeting with full time staff individually, one by one.
- He is compiling the survey results he gave to staff to gauge their attitudes, feelings and how they see the status of leadership/management.
- He is working with staff in regards to the application for another energy efficient grant.
- After being contacted about the cell tower lease, he is reviewing the files to determine the cost benefits.
- He reminded the Board that a Special Meeting is scheduled on July 10 to discuss the acquisition or lease of real property.

In addition, Director Ellmann informed the Board that Itasca Village officials were asking about the Fairway Suites project, and he had met with them this day. Director Ellmann shared the ground lease agreement between the Wood Dale Park District and Fairway Suites with them.

Itasca, who provides water to Salt Creek Golf Course, lacks the interest to supply water to the project. They explained the 1993 water agreement between the town and Salt Creek does not require them to provide water to third parties. They also informed Director Ellmann that they had heard DuPage County may be limiting the capacity of water provided to each village, putting an additional strain on the system.

The meeting concluded with the agreement that if Fairway Suites should pursue this project, they need to engage in communications with Itasca directly.

Director Ellmann discussed the Board Action Calendar briefly with the Board in regards to budget meetings. He explained that the calendar is a work in progress and that he will be providing a budget timeline to staff and Board. The Board expressed their desire to be involved in budget talks earlier than in the past so that questions can be asked and the review more thorough.

9. NEDSRA Report

Director Ellmann attended his first NEDSRA Board meeting on June 12. He advised that NEDSRA approved a bid for the construction using grant funds to build an addition onto the Addison gymnasium to store their adaptive sports equipment.

10. Recreation Report

Michele Silver, Supt. of Recreation, submitted a Recreation Report for the month of June 2013. Copy attached to Official Minutes. Michele reported and reviewed the following:

Michele said that since the writing of her report, The Beach Water Park was audited on Thursday, June 20, and received an overall “meets” rating. She feels there may be a discrepancy on one of the skills rated and is looking into the details of the report.

In answer to a question by Commissioner Lange about fitness equipment being replaced, Michele explained that there is a five-year budgeted replacement plan on fitness equipment.

A. Participation Summary – The Board had no questions or comments.

11. Parks Report

Ray Chaussey, Supt. of Parks, submitted a Parks Report for the month of June 2013. Copy attached to Official Minutes. Ray reported and reviewed the following:

Ray briefly discussed tractor repair and maintenance of the baseball fields. Staff has been putting down turf enabling the fields to absorb the rain, and most games have been played.

12. Salt Creek Golf Club Report

Tony Perry, General Manager, submitted a report for the month of June 2013. Copy attached to Official Minutes. In Tony's absence, Director Ellmann reported and reviewed the following:

Director Ellmann informed the Board that he was out at the golf course the day prior, and customers were very complimentary on the upkeep and condition of the course. He told the Board that Greens Superintendent Gary Hearn had announced his retirement, and he will discuss with Tony how to fill that void.

Director Ellmann announced to the Board that the general manager of TopGolf, Brett Hintz, has been promoted to a regional position, requiring frequent travel to other TopGolf locations. The current assistant general manager has been promoted to general manager.

13. Public Communication

There was no further public communication.

14. Executive Session (if needed)

- A. For the purpose of discussing the setting of a price for the sale of or lease of property owned by the park district. 5 ILCS 120/2(c)(6)
- B. For the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee. 5 ILCS 120/2(c)(1).
- C. For the purpose of discussing imminent or potential pending litigation against the park district. 5 ILCS 120/2(c)(11).

15. Take Action, if any, on Items Discussed in Executive Session.

None taken.

16. Adjournment

It was moved by Commissioner Sbertoli, seconded by Commissioner Lange, to adjourn this General Meeting at 7:40 p.m.

After a voice vote, President Stout declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, July 23, 2013, at 6:00 p.m.
