

1. Call the Meeting to Order

Commissioner Lange, sitting in for President Stout, called the meeting to order at 6:03 pm.

2. Roll Call

At 6:03 pm roll call was taken:

Present: Commissioners Pulice, Schroeder, Lange

Absent: President Stout, Commissioner Sbertoli

It will be noted later in these Minutes that Commissioner Sbertoli arrived at 6:17 pm.

Also Present: Matt Ellmann, Executive Director; Rhonda Brewer, Business Manager, Michele Silver, Superintendent of Recreation; Ray Chaussey, Superintendent of Parks; Tony Perry, General Manager; Carolyn Mondlock, Recording Secretary.

Members of the Public: Jeena Greenwalt, Executive Director of NEDSRA

3. Additions to Agenda

The Pledge of Allegiance.

4. Approval of Consent Agenda Items (Roll Call)

- A. Approval of Minutes of the Regular Meeting of April 23, 2013 (attached).
- B. Approval of Special Meeting Minutes of April 29, 2013 (attached).
- C. Approval of Special Meeting Minutes of April 30, 2013 (attached).
- D. Approval of Executive Session Minutes of April 30, 2013 (content only).
- E. Approval of Special Meeting Minutes of May 2, 2013 (attached).
- F. Approval of Executive Session Minutes of May 2, 2013 (content only).
- G. Approval of Special Meeting Minutes of May 7, 2013 (attached).
- H. Approval of Executive Session Minutes of May 7, 2013 (content only).
- I. Approval of Special Meeting Minutes of May 20, 2013 (attached).
- J. Approval of Executive Session Minutes of May 20, 2013 (content only).
- K. Approval of the monthly expenditures: totaling \$563,878.10, covered by checks nos. 73973 through 74193 (\$341,995.27), payrolls for 4/26/13 (\$69,852.77), 5/10/13 (\$74,395.11) and 5/24/13 (\$77,634.95).

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder to approve the Consent Agenda Items with one minor correction to the Regular Meeting Minutes as presented.

Ayes: Commissioners Pulice, Schroeder, Lange

Nays: None

MOTION CARRIED

5. Written and Public Communication *(The Board has set a 7-minute maximum per individual for Public Communication)*

A. Public Communications:

Jeena Greenwalt, Executive Director of NEDSRA – Commissioner Lange introduced Jeena Greenwalt, Executive Director of NEDSRA.

Jeena first congratulated the Board on the hiring of new Executive Director Matt Ellmann, whom she said she looks forward to working with. She thanked Michele and Rhonda for being cooperative during a very busy time for NEDSRA as they amended the Articles of Agreement with the partners. She pointed out that the amendment works in favor of the park districts. With a new funding formula, member partner contributions have been reduced by approximately \$15,000 each year. In addition, she explained that the park district will receive reimbursement of close to \$115,000, which will be allocated to the district's ADA reserve fund over the course of three years. Jeena thanked the Board and park district again for the continued partnership and for providing services to people with disabilities.

Jeena referred the Board to NEDSRA'S Wood Dale Service Summary report for 2011-12 distributed at the meeting, along with the summer brochure. She walked the Board through some highlights as follows:

- Overall, NEDSRA served almost 4,500 separate individuals through the cooperative with the eleven member partners, generating 10,592 registrations.
- Growth occurred in the adapted sports area due to increased outreach efforts to increase the number of wheelchair athletes with physical disabilities participating in NEDSRA programs. In fact, the Bulls Wheelchair Basketball team took 11th place in the National Tournament. Jeena said it is only the second time in the 35 years of NEDSRA history that the team was able to participate.
- The Healthy Minds/Healthy Bodies program was recognized with the 2012 Illinois Park and Recreation Association Outstanding Program Award. The program provides free fitness memberships and personal training sessions for disabled veterans returning from war, in addition to veterans from former wars such as Vietnam and the Korean War. Only three years old, the program has gone beyond NEDSRA's boundaries. However, locally NEDSRA serves about 75 veterans who may have a disability, including post-traumatic stress disorder. The program helps integrate the veteran back into the home and community.

Referencing the Service Summary report, Jeena compared Wood Dale to other towns with similar populations and served by other special recreation agencies. Wood Dale serves 194 disabled individuals, generating over 500 registrations. The number is much larger compared to Warrenville that serves 38 and Western Springs that serves 69 disabled individuals.

Jeena said that for the size of Wood Dale, with a population of approximately 13,500, NEDSRA is doing a good job getting out to the schools and working with the special education teachers, as well as social workers. They work with the Early Child Education Center of Wood Dale, School District 7 and the high school. They work closely with the North DuPage Special Education Cooperative that includes children that may go to schools outside of Wood Dale, such as in Itasca, Medinah or Roselle; and so NEDSRA tries to be as comprehensive as possible.

Jeena defined the term "inclusion" at the request of Commissioner Lange. Inclusion is when a parent of a child with a disability or an adult with a disability chooses to participate in park district programs. NEDSRA will provide them inclusion assistance either in the form of education for the staff, adapted equipment, or by providing a leisure buddy to assist the person and facilitate a positive recreation experience without interrupting the program and without structurally changing the format of the program. This enables the person to participate alongside their peers or

siblings – people in their own community – as opposed to taking advantage of segregated services that NEDSRA provides based on age and ability. Last year NEDSRA only saw one inclusion in Wood Dale, but Jeena explained that they are more common in larger communities such as in Naperville, for example.

Commissioner Schroeder inquired about “at risk” youth under the services NEDSRA provides to Wood Dale. She asked what NEDSRA would have for “at risk”. Jeena explained that “at risk” kids have an IEP – Individualized Education Plan. Many of the kids are classified as “special ed”. The IEP is determined by testing through the schools. Some children have speech issues, need physical therapy, or have cognitive/motor skill issues. They are identified early in the school system and monitored. Many of them go on to being in regular classes. Jeena went on and explained how IEP’s and “at risk” children are determined in more detail.

Jeena thanked Tony Perry, General Manager of Salt Creek Golf Club, and his crew for doing a fantastic job hosting NEDSRA’s golf marathon on May 2. She said Tony gave them the red carpet treatment and goes above and beyond all expectations. She is looking forward to seeing Wood Dale Board Commissioners at the Reach for the Stars event scheduled on June 5.

Commissioner Sbertoli arrived at 6:17 pm.

- B. Written Correspondence – none.

6. New Business

- A. Addison Park District Intergovernmental Agreement – Michele Silver informed the Board that the Addison Park District outdoor pool suffered damage during the last flood and expect it to be repaired by June 30. In the meantime, Addison is looking at other options for their pool pass holders, such as Wood Dale and Roselle. At the time of this Board Meeting, Addison had 20 people who purchased pool passes for the season. Michele is recommending that the Board approve the Intergovernmental Agreement.

Commissioner Lange suggested that given the age of the Addison pool and should they close it, the park district should look into offering their residents passes at The Beach. Executive Director Ellmann said he will talk to Addison Park District’s Executive Director about the long-range plans for their pool.

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder, to approve the Intergovernmental Agreement with Addison Park District as presented concerning the pool.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange
Nays: None

MOTION CARRIED

- B. Holiday Party Fee – Michele Silver referred to information provided in the Board Packet about a proposal to charge a \$5 fee to patrons that attend the Senior Holiday Party, which in the past has been free of charge. She surveyed other park districts, and most charge a nominal fee. She explained that Itasca Bank sponsors a portion of the party, but final costs include entertainment, food, raffle prizes and supplies; and the park district pays for the majority of the expense.

Commissioner Lange agrees to charge a fee. Her concern is that in the past residents of Wood Dale and of the park district would give their tickets to a nonresident. Discussion ensued about the boundaries of Wood Dale and the park district, increase of costs, and the number of people who attend. It was suggested that charging a fee may deter the practice of giving away tickets to residents of other towns. Executive Director Ellmann said that charging a fee may add a sense of value to the event.

Commissioner Pulice suggests charging the fee to Wood Dale residents and park district residents this year and to evaluate it again next year. Commissioner Schroeder suggests the Senior Holiday Party should remain free of charge to Wood Dale residents and those within park district boundaries but that those outside these boundaries pay a fee.

It was moved by Commissioner Pulice, seconded by Commissioner Sbertoli, to approve the proposed Senior Holiday Party Fee as presented for the Fall of 2013.

Ayes: Commissioners Sbertoli, Pulice, Lange
Nays: Commissioner Schroeder

MOTION CARRIED

- C. Approval of Operating Budget – FY 2013-2014 – The Board had no questions about the Operating Budget.

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder, to approve the Operating Budget of Fiscal Year 2013-2014.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange
Nays: None

MOTION CARRIED

- D. Draft of Budget & Appropriation Ordinance – FY 2013-2014 – Rhonda Brewer informed the Board of a change to the Budget & Appropriation Ordinance. She had Commissioner Pulice listed as the Secretary; but the Secretary is Commissioner Sbertoli, and that change has been made to the document that will be posted for the Public Hearing and signed. Rhonda reminded the Board that the Public Hearing will be just prior to the June 25 Board Meeting.

- E. Appointment of Matthew Ellmann as the representative to the NEDSRA Board –

It was moved by Commissioner Schroeder, seconded by Commissioner Pulice, to appointment Matthew Ellmann as Representative to the NEDSRA Board.

A voice vote was taken. All Board members are in favor.

MOTION CARRIED

7. Unfinished Business

- A. Items removed from Consent Agenda – None.

- B. Lockers – Michele Silver presented the Board with a proposal for lockers in the Recreation Center men's and women's locker rooms.

Executive Director Ellmann was asked for his input. He says the ADA component is very important as the park district continues to move forward with its transition plan. He continued to say that when you look at the dollars to replace the lockers versus partial replacement, it would pay to replace them in the long run with a wholesale and lesser maintenance system. However, given the expense and the constraints of the budget, it would best be economical to put that capital back into the something that could be more widely used in the system. He suggested a temporary solution of getting some rubber mats to absorb any water on the base of the locker. Overall, other than some rust, he feels the lockers are in good shape.

Much discussion took place about various aspects of the lockers, the quoted costs of steel versus plastic, what the park district can do in-house to defray costs, etc. The 2011 ADA audit revealed that five percent of the lockers in each locker room need to be ADA accessible. Summary of points made is as follows:

- Current lockers
 - There are 69 lockers in each locker room.
 - How often are they used?
 - They are narrow and can't fit a regular gym bag; not fully functional.
 - They have lasted twelve years, are in good shape and just need paint.
 - The vendor Prestige can match the current lockers should eight lockers be taken out to make four ADA accessible.
- New lockers
 - There would be approximately 34 lockers in each locker room should all lockers be replaced.
 - Question about the durability and longevity of new lockers.
 - Plastic versus metal. Plastic is most expensive and requires going out for bid.
 - Plastic has longer warranty period.

Executive Director Ellmann suggested that the park district survey fitness club members to see if this is important to them. Discussion amongst the Board also focused on the cost of total replacement with durable, plastic lockers, which is almost \$30,000. This cost includes demolition and installation. If demolition and installation can be done in-house, the costs would decrease. Executive Director Ellmann also suggested selling the old lockers to offset costs. Ray agreed that selling them as a unit would yield more capital to put back into the project than selling them for scrap.

Commissioner Schroeder suggested splitting up the installation because the park district still has time to make the lockers ADA compliant. Michele initially thought about having a Phase I and Phase II for the project, but because of freight fees, splitting the project would actually make it more expensive.

In summary, the Board of Commissioners cannot justify the expense to replace lockers that are in decent condition at this time. The Board wants more investigating done as to how many people actually use the locker rooms. Would more people use them if the lockers accommodated more of their personal belongings, such as being able to hang up a suit? The Board wants the park district staff to survey the customers.

C. School District Parking – Executive Director Ellmann plans to set up a meeting with the school superintendent to discuss the school district parking and the maintenance of the parking lot shared between the school and park districts. Ray will inform him of the history with the school district and this parking lot prior to the meeting.

D. Forest Preserve – General discussion ensued about the Intergovernmental Agreement between the forest preserve and park district.

- (a) **Fourth Amendment to the Intergovernmental Agreement Between the Forest Preserve District of DuPage County and the Wood Dale Park District Providing for the Leasing of Certain Real Property and the Conveyance of Certain Temporary Easements.**

It was moved by Commissioner Sbertoli, seconded by Commissioner Pulice, to approve the Fourth Amendment to the Intergovernmental Agreement Between the Forest Preserve District of DuPage County and the Wood Dale Park District Providing for the Leasing of Certain Real Property and the Conveyance of Certain Temporary Easements.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange
Nays: None

MOTION CARRIED

- (b) **Ordinance No. O-14-2** – An Ordinance Approving the Fourth Amendment to the Intergovernmental Agreement Between the Forest Preserve District of DuPage County and the Wood Dale Park District Providing for the Leasing of Certain Real Property and the Conveyance of Certain Temporary Easements.

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder, to approve Ordinance No. O-14-2, An Ordinance Approving the Fourth Amendment to the Intergovernmental Agreement Between the Forest Preserve District of DuPage County and the Wood Dale Park District Providing for the Leasing of Certain Real Property and the Conveyance of Certain Temporary Easements.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange
Nays: None

MOTION CARRIED

- (c) **Proposal from Polach Appraisal Group** – Executive Director Ellmann spoke to one of Polach’s clients about their experience with the company, and they spoke favorably about the company and Mr. Ken Polach.

Tony explained that the Forest Preserve will not bargain on price, because it is in their policy not to do so. Executive Director Ellmann stated that it is important to obtain an appraisal to know the actual value of the land. Without that number, the park district has no idea if a fair price is being obtained. An appraisal may also prove beneficial in final negotiations.

Tony reminded the Board that purchase of the land will save the park district remediation costs, because only the previously noted affected soil needs to be remediated, and not the

whole parcel of land. In addition, the remediation will be left up to the park district, and no time table would apply. He reminded the Board of the history of the land and of past discussions on this topic.

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder, to authorize Attorney Mike Bersani to enter into an agreement with Polach Appraisal Group, Inc. with fees not to exceed \$3,500 from the Capital Improvements Fund.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange
Nays: None

MOTION CARRIED

8. Interim Director's Report

Interim Director Brewer submitted an Interim Director's Report for the month of April 2013. Copy attached to Official Minutes. Rhonda Brewer had nothing additional to report and wished Executive Director Ellmann good luck in his new position.

Executive Director Ellmann thanked Rhonda and all the staff for their hard work during this transition of leadership. He said that he knows it can be a challenging and somewhat difficult time to go through, and he praised the staff.

Executive Director Ellmann plans to have an all staff meeting so the staff can get to know him. He will have one-on-one meetings with staff, and he plans to set up a date with the Board of Commissioners to talk about the goals he should accomplish in his first year. He spoke about an IAPD Bootcamp for Commissioners and suggested they attend it if they have not already.

9. NEDSRA Report

Commissioners Lange, Sbertoli and Schroeder, along with Executive Director Ellmann, Michele, Ray and Rhonda, plan to attend NEDSRA's Reach for the Stars on June 5, 2013.

10. Recreation Report

Michele Silver, Supt. of Recreation, submitted a Recreation Report for the month of May 2013. Copy attached to Official Minutes. Michele had nothing additional to report. The Board had no questions about her report.

11. Parks Report

Ray Chaussey, Supt. of Parks, submitted a Parks Report for the month of May 2013. Copy attached to Official Minutes. Ray reported and reviewed the following:

Ray confirmed with the Board that the park district now owns two 15-seat buses, obtained at the cost of approximately \$10,000 each.

Ray spoke to the Board about the playground equipment at Lionwood Park. Discussion confirmed that it is a liability and should be taken down and sent out for recycling. A new park will be built and opinions were solicited from two nearby daycares, Simba Child Care Center and Carefree Day Care Center about a new playground. Simba would prefer a playground for ages 2 to 5, whereas Carefree would prefer a playground for ages 2 to 12.

The Board agreed to have the playground equipment removed and to have staff explore a new one to replace it.

12. Salt Creek Golf Club Report

Tony Perry, General Manager, submitted a report for the month of April 2013. Copy attached to Official Minutes. Tony reported and reviewed the following:

Lunches have been busy as the weather is warming. In addition, because of greening efforts, Tony believes using real plates and utensils is driving in more groups of business people. Paper products cost the restaurant about \$400-500 a week, so the restaurant will continue with its greening efforts as they are proving to be economical to the restaurant and pleasing to the customers.

Cook-Outs start shortly and Tony raised prices by \$1 to accommodate the rising prices in meat and other foods. He said that beef tends to go up in price during this time of the year because it is grilling season. The Cook-Out hours have also been extended. Tony mentioned the restaurant is a little short staffed in the kitchen and that they are looking to hire more cooks.

On the schedule for special events this season, Tony added another "Bear's" special, which includes golf, food and giveaway Bears jerseys. This event was very popular last year. Tony will look into having Night Light Golf, an event the course has not done in a few years, but some customers have been inquiring about it.

13. Public Communication

There was no further public communication.

14. Executive Session (if needed)

- A. For the purpose of discussing the setting of a price for the sale of or lease of property owned by the park district. 5 ILCS 120/2(c)(6)
- B. For the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee. 5 ILCS 120/2(c)(1).
- C. For the purpose of discussing imminent or potential pending litigation against the park district. 5 ILCS 120/2(c)(11).

It was moved by Commissioner Schroeder, seconded by Commissioner Pulice, to enter into Executive Session at 7:45 pm for the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange
Nays: None

MOTION CARRIED

15. Take Action, if any, on Items Discussed in Executive Session.

None taken.

16. Adjournment

It was moved by Commissioner Pulice, seconded by Commissioner Schroeder to adjourn this General Meeting at 8:03 p.m.

After a voice vote, Commissioner Lange declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, June 25, 2013, at 6:00 p.m.
