

1. Call the Meeting to Order

President Lange called the meeting to order at 5:30 pm.

2. Roll Call

At 5:30 pm roll call was taken:

Present: Commissioners Lange, Sbertoli, Schroeder, Stout

Absent: None

Also Present: Matt Ellmann, Executive Director; Michele Silver, Director of Recreation; Ray Chaussey, Director of Parks & Facilities; Rhonda Brewer, Director of Finance and Administration; Tony Perry, Director of Golf Operations; Carolyn Mondlock, Recording Secretary.

Members of the Public:

Greg Stimpson, resident; Frank Bonanno, Assistant Director of Golf Operations, SCGC.
Entering room at 6:15 pm: Planning Resources Inc – Ryan Alexander, Landscape Designer; Darrell Garrison, President/CEO; Jennifer Graham, Business Development Director; Steve Halberg, Senior Consultant; and John Dzarnowski.

3. Pledge of Allegiance

The Board, staff and members of the public present stood for the Pledge of Allegiance.

4. Approval of Consent Agenda Items (Roll Call)

- A. Approval of the minutes of the Regular Meeting on September 23, 2014
- B. Approval of the minutes of the Special Meeting on October 2, 2014
- C. Approval of the minutes of the Executive Session held on October 2, 2014
- D. Approval of the monthly expenditures, totaling \$332,387.47, covered by check nos. 76694 through 76857 (\$175,219.63) and payrolls for 9/25/14 (\$78,939.00) and 10/10/14 (\$78,228.84).

Director Ellmann said the Board received amended minutes that were the result of a conversation he had with Commissioner Schroeder about some clarification.

It was moved by Commissioner Stout, seconded by Commissioner Sbertoli, to approve the minutes of the Regular Meeting on September 23, 2014; the minutes of the Special Meeting on October 2, 2014; the minutes of the Executive Session held on October 2, 2014; and the monthly expenditures, totaling \$332,387.47, covered by check nos. 76694 through 76857 (\$175,219.63) and payrolls for 9/25/14 (\$78,939.00) and 10/10/14 (\$78,228.84),

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stout

Nays: None

MOTION CARRIED

5. Executive Session

- A. 5/ILCS 120/2(c)(3) – to consider the selection of a person to fill a vacancy in a public office.
- B. ILCS 120/2(c)(1) – to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Park District.

It was moved by Commissioner Sbertoli, seconded by Commissioner Stout, to enter into Executive Session at 5:33 pm.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stout
Nays: None

MOTION CARRIED

Wood Dale Park District directors and staff exited the room for closed session. The candidate scheduled to be interviewed remained.

It was moved by Commissioner Sbertoli, seconded by Commissioner Stout, to close the Executive Session and reconvene the Special meeting at 6:00 pm.

Voice vote was taken; all in favor.

MOTION CARRIED

6. Approval of Treasurer's Report for the Year Ending April 30, 2014

It was moved by Commissioner Stout, seconded by Commissioner Schroeder, to approve the Treasurer's Report for the year ending April 30, 2014.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stout
Nays: None

MOTION CARRIED

7. Approval of Tax Levy Resolution R-15-02

Rhonda Brewer discussed the tax levy Ordinance. The park district's practice is to levy higher to capture any growth in the district. The overall capped fund increase is 4.67 percent, which would not require a Truth in Taxation hearing because it is under 5 percent.

Commissioner Stout inquired about tax objections. Rhonda explained the process and reminded the Board that they are the result of building a fund of reserves for identified projects.

Rhonda further explained to the Board that they are approving the Resolution tonight for public inspection. After it is made available to the public for no less than twenty days, then it comes to the Board for approval.

Rhonda emphasized for the minutes that the plan is to increase the corporate fund in order to make a portion (\$100,000) of an installment contract payment, which comes out of the operating fund.

Commissioner Schroeder commended Rhonda on a thorough report.

It was moved by Commissioner Schroeder, seconded by Commissioner Stout, to approve the Tax Levy Resolution R-15-02, a resolution determining the amounts of money exclusive of election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Wood Dale Park District for the fiscal year beginning May 1, 2014 and ending April 30, 2015.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stout
Nays: None

MOTION CARRIED

8. Approval of Employee Contributions to PDRMA Health Insurance Premiums for 2015

Director Ellmann summarized what PDRMA does to extend benefits and make responsible recommendations to its agencies. He said the health network and PDRMA are proactive and have more initiatives to enable people to become vested in their own health. Staff brings three options to the Board tonight because the health insurance renewal period is in November.

Commissioner Schroeder asked which scenario is closest to what the district is participating in now. Rhonda replied that the scenarios are varied because now the option is offered to split out health, dental and vision.

Rhonda explained the three scenarios and the chart she provided in the Board packet. She explained that the insurance costs have gone up, so the employee's cost will increase regardless. The question is, how much more should the employee contribute? After discussion, the Board agreed that a 50/50 split of the increase in costs is fair and selected Scenario 2.

It was moved by Commissioner Stout, seconded by Commissioner Sbertoli, to approve one of the three options presented for health insurance costs to employees for 2015; such option being Scenario 2 – increase the contribution percentage of the employee, which results in the employees absorbing approximately 50% of the increase and the District absorbing approximately 50% of the increase.

Ayes: Commissioners Lange, Sbertoli, Schroeder, Stout
Nays: None

MOTION CARRIED

Two quick announcements were made:

- Rhonda announced the holiday party is scheduled for January 8 at Venutti's. The party is for all staff and commissioners and will include dinner and a DJ.
- Tony announced he accepted Arlene Grossi's retirement news. She will retire on January 18, 2015, after 27 years of employment.

It was moved by President Lange, seconded by Commissioner Sbertoli at 6:21 pm, to recess the Special Meeting until 7:00 pm.

Voice vote was taken; all in favor.

MOTION CARRIED

9. Community Meeting to Solicit Feedback on the Comprehensive Strategic Master Plan

At 7:00 pm President Lange called the meeting back to order. She welcomed the participants present for the Community Meeting. She introduced herself and Executive Director Matthew Ellmann. She stated this is a legal meeting. Director Ellmann introduced the rest of the Board.

Director Ellmann summarized the importance of having a Strategic Master Plan, the last one being in 1995. He said, "As a taxpaying entity, we have a responsibility to you to make sure we have solid plans to pave and guide our future. That's what this meeting is all about." This engagement is referred to as CAPP – Community Action Park Plan. He explained the process that led to this point. He said Planning Resources Inc is here to give background and educate participants on what they are doing and to facilitate input. He thanked the audience for being here and then introduced Darrell Garrison, principal at Planning Resources Inc.

Darrell gave a brief background about Planning Resources Inc (PRI). He introduced the key team members. He explained PRI has been engaged with the park district since mid-July and has conducted focus groups and interviews with community leaders, village officials, as well as some staff. They gained impressions and perceptions of the park district, its facilities, operations, maintenance, management, as well as programming. They met with park patrons and program users to understand what goes on in the district.

Also since July, PRI has toured each and every site and facility, looking at overall conditions, ADA accessibility, curb appeal, etc. They conducted a full inventory of the facilities and amenities within the district, in addition to inventorying programs for the last twelve months.

Darrell talked about the community wide survey that went out to 2,000 random households based on registered voters. He encouraged those who did not receive one to pick up one at the recreation center. He stressed that the opinions of the residents are crucial to the success of this plan.

Steve Halberg, Senior Consultant with PRI, was introduced and explained the process for the evening and the four topics to be discussed:

1. Opportunities and improvements
2. General recommendations and enhancements
3. Trends
4. Symbols or elements of a successful park

He said each table will take 10-15 minutes per topic with a recap to follow. Steve said each participant will receive a personal invitation to come back on December 3 to see a presentation about the survey results. Input from this evening will be combined with those results.

Breakout sessions started at 7:17 pm. Participants counted totaled 36.

At 8:30 pm, Steve Halberg did a brief wrap up after the breakout sessions. He reminded participants that a presentation of the results will be on December 3 at Salt Creek Golf Club. Participants were encouraged to pick up a survey at the recreation center if they did not receive one. A participant stated that they each should have received a survey at the door. Director Ellmann explained that the mailed surveys each have a number in order to be able to validate scientifically. Further explanation ensued about the survey process.

Steve gave a timeline for completion of the plan. It will be formulated in December, and a draft will be presented to the park district for review and comment in January. Finalization is targeted for early February. He explained that the plan will help the Board prioritize projects and funding for the next fiscal year budget. The plan also creates a key component that makes the district grant eligible. One of the components is to identify alternative funding sources. Grant points are gained for having a current plan and projects consistent with the plan. It also serves as a guide to prioritizing how limited dollars are spent.

There were a few questions and comments from participants. Director Ellmann thanked the audience for their participation and made some closing comments.

10. Adjournment

It was moved by Commissioner Sbertoli, seconded by Commissioner Schroeder, to adjourn the Special Meeting at 8:46 pm.

Voice vote was taken; all in favor.

MOTION CARRIED

The next Special Meeting of the Wood Dale Park District Board of Commissioners shall be held on Wednesday, November 19, 2014, at 6:00 p.m.
