

Notice of Public Hearing

Wood Dale Park District

June 27, 2017, 6:15 p.m.

2017-2018 Budget and Appropriation Ordinance

The Board of Commissioners will hold a public hearing concerning the adoption of the Park District's 2017-2018 Budget and Appropriation Ordinance.

The meeting will be held at the Wood Dale Recreation Complex 111 E Foster Ave. Wood Dale, IL 60191

Denice Sbertoli
Secretary

ORDINANCE NO. O-18-02

**COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE OF THE WOOD DALE PARK DISTRICT FOR FISCAL YEAR
BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018**

An ordinance adopting an annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Wood Dale Park District, DuPage, Illinois, for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018 and specifying the objects and purposes for which such appropriations are made, and the amount appropriated for each object of purpose.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE WOOD DALE PARK DISTRICT, DUPAGE COUNTY, ILLINOIS:

Section 1. The following are the Annual Budget and Appropriation items for the Wood Dale Park District for the fiscal year beginning May 1, 2017 and ending April 30, 2018:

Wood Dale Park District
 COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE O-18-02 FOR FISCAL YEAR MAY 1, 2017 TO APRIL 30, 2018

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ARTICLE I: CORPORATE FUND	BUDGETED EXPENDITURES	APPROPRIATION
A. Salaries		
Administrative - Partial	\$191,170	\$219,845
Full-Time Employees	\$222,465	\$255,835
Coordinators	\$42,000	\$48,300
Part-Time Employees	\$46,300	\$53,245
	\$501,935	\$577,225
B. Contractual Services		
Legal Services	\$27,600	\$31,740
Seminars & Technical Sessions	\$19,593	\$22,532
Memberships & Subscriptions	\$1,250	\$1,438
Contractual Service Agreements	\$41,644	\$47,891
Travel Reimbursement	\$11,400	\$13,110
Publications & Legal Notices	\$2,213	\$2,544
Bank Charges	\$500	\$575
Equipment Rental	\$500	\$575
Service Contracts	\$127,534	\$146,664
Service Repairs	\$20,000	\$23,000
Uniform Allowance	\$3,350	\$3,853
	\$255,583	\$293,921
C. Materials & Supplies		
Office Supplies	\$7,500	\$8,625
Postage	\$2,000	\$2,300
Printing & Duplicating	\$3,874	\$4,455
Public Relations	\$19,320	\$22,218
Employee Appreciation	\$9,250	\$10,638
	\$41,944	\$48,236
D. Utilities		
Telephones & Internet	\$20,575	\$23,661
Fuel & Heat	\$6,100	\$7,015
Electricity	\$28,170	\$32,396
Sewer, Water & garbage	\$11,500	\$13,225
	\$66,345	\$76,297

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		BUDGETED EXPENDITURES	APPROPRIATION
E.	Fixed Charges		
	Medical Insurance & Social Security	\$200,947	\$231,089
	PPACA Fees	\$5,000	\$5,750
	Total Fixed Charges	\$205,947	\$236,839
F.	Building & Grounds		
	Janitorial Supplies	\$1,200	\$1,380
	Building Supplies	\$5,600	\$6,440
	Community Concession Stand	\$1,200	\$1,380
	Signs & Paint	\$11,500	\$13,225
	Landscape Maintenance & Supplies	\$15,650	\$17,998
	Total Buildings & Grounds	\$35,150	\$40,423
G.	Capital Outlay		
	Park Development	\$9,276	\$10,667
	Park Upkeep	\$12,000	\$13,800
	Machinery & Equipment	\$5,500	\$6,325
	Maintenance Garage Improvements	\$3,500	\$4,025
	Computers/Technology	\$7,500	\$8,625
	Total Capital Outlay	\$37,776	\$43,442
H.	Miscellaneous		
	Vehicle & Equipment Maintenance	\$15,000	\$17,250
	Gas & Lubricants	\$13,000	\$14,950
	Tools	\$5,000	\$5,750
	Safety Equipment	\$2,200	\$2,530
	Other	\$1,000	\$1,150
	Total Miscellaneous	\$36,200	\$41,630
	TOTAL CORPORATE FUND	\$1,180,880	\$1,358,012

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	BUDGETED EXPENDITURES	APPROPRIATION
ARTICLE II: RECREATION PROGRAMMING		
A. Salaries		
Administration-Partial	\$197,624	\$227,267
Full-time Employees	\$225,685	\$259,538
Coordinators	\$47,155	\$54,228
Front Desk Staff	\$25,269	\$29,059
Recreation Aide	\$19,250	\$22,138
Interns	\$4,160	\$4,784
Bus Drivers	\$3,839	\$4,415
Preschool Program Staff	\$7,530	\$8,660
Preschool Dance Program Staff	\$740	\$851
Recreation Instructors	<u>\$145,268</u>	<u>\$167,058</u>
Total Salaries	\$676,520	\$777,998
B. Contractual Services		
Seminars & Technical Sessions	\$16,428	\$18,892
Memberships & Subscriptions	\$11,905	\$13,691
Equipment Rental	\$200	\$230
Service Contracts	\$1,704	\$1,960
Bank Charges	\$14,750	\$16,963
Programs & Professional Contracts	\$64,005	\$73,606
Brochures	\$15,000	\$17,250
Brochure Delivery	\$5,000	\$5,750
Field Trip Admissions & Expenses	\$19,222	\$22,105
Recreation Camps	<u>\$8,181</u>	<u>\$9,408</u>
Total Contractual Services	\$156,395	\$179,854
C. Materials & Supplies		
Printing & Duplicating	\$396	\$455
Postage for Senior Mailings	\$726	\$835
Community Newsletter	\$4,450	\$5,118
Marketing	\$11,501	\$13,226
Recreation Supplies	\$46,715	\$53,722
Playschool Supplies	\$9,425	\$10,839
Summer Camp Supplies	<u>\$2,740</u>	<u>\$3,151</u>
Total Materials & Supplies	\$75,953	\$87,346

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		BUDGETED EXPENDITURES	APPROPRIATION
D.	Utilities		
	Telephones	\$22,575	\$25,961
	Fuel & Heat	\$6,300	\$7,245
	Electricity	\$27,175	\$31,251
	Sewer, Water & garbage	\$10,000	\$11,500
	Total Utilities	\$66,050	\$75,958
E.	Fixed Charges		
	Medical Insurance & Social Security	\$122,664	\$141,064
	Total Fixed Charges	\$122,664	\$141,064
F.	Building & Grounds		
	Janitorial Supplies	\$7,500	\$8,625
	Building Supplies & Maintenance	\$7,500	\$8,625
	Total Buildings & Grounds	\$15,000	\$17,250
G.	Miscellaneous		
	Gasoline for Vehicles	\$1,340	\$1,541
	Total Miscellaneous	\$1,340	\$1,541
H.	Capital Outlay		
	Computers/Technology	\$2,884	\$3,317
	Rec Complex Outlay	\$16,750	\$19,263
	Rec Complex Equipment	\$3,250	\$3,738
	Total Capital Outlay	\$22,884	\$26,317
	SUB-TOTAL - REC PROGRAMMING	\$1,136,806	\$1,307,327

ARTICLE III: SWIMMING POOL

A.	Salaries		
	Pool Manager	\$15,014	\$17,266
	Lifeguards	\$32,477	\$37,349
	Maintenance Staff	\$1,260	\$1,449
	Attendants	\$13,013	\$14,965
	Admissions Cashier	\$6,437	\$7,403
	Swim Lesson Coordinator	\$1,536	\$1,766
	Instructors	\$5,968	\$6,863
	Swim Team Coach	\$6,000	\$6,900
	Bus Driver - Swim Team	\$260	\$299
	Concessions Cashier	\$4,570	\$5,256
	Total Salaries	\$86,535	\$99,515

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	BUDGETED EXPENDITURES	APPROPRIATION
B. Contractual Services		
Staff Training	\$3,915	\$4,502
Uniforms	\$2,390	\$2,749
Repairs & Maintenance	\$17,950	\$20,643
Permits	\$1,800	\$2,070
Special Events	\$750	\$863
Ellis Audit	\$2,625	\$3,019
Conference Dues	\$475	\$546
Indoor Swim Lessons	\$1,823	\$2,096
	\$31,728	\$36,487
Total Contractual Services	\$31,728	\$36,487
C. Materials & Supplies		
Chemicals & Gases	\$7,500	\$8,625
Pool Equipment	\$5,690	\$6,544
Special Event Supplies	\$775	\$891
Food & Beverage	\$5,900	\$6,785
Concession Supplies	\$400	\$460
Sales Tax	\$850	\$978
Janitorial Supplies	\$130	\$150
	\$21,245	\$24,432
Total Materials & Supplies	\$21,245	\$24,432
SUB-TOTAL SWIMMING POOL	\$139,508	\$160,434
 ARTICLE IV: FITNESS STUDIO		
Fitness Studio Attendants	\$48,828	\$56,152
Coordinator	\$10,605	\$12,196
Personal Trainer	\$2,980	\$3,427
Service Contracts	\$2,960	\$3,404
Uniforms	\$350	\$403
Staff Training	\$300	\$345
General Supplies	\$3,000	\$3,450
Fitness Studio Promotions	\$800	\$920
Fitness Studio Equipment	\$9,995	\$11,494
Fitness Studio Marketing	\$2,500	\$2,875
	\$82,318	\$94,666
SUB-TOTAL FITNESS STUDIO	\$82,318	\$94,666
SUB-TOTAL SWIMMING POOL	\$139,508	\$160,434
SUB-TOTAL RECREATION PROGRAMS	\$1,136,806	\$1,307,327
TOTAL RECREATION FUND	\$1,358,632	\$1,562,427

Appropriated for the foregoing Recreation Fund
 from the Recreation Tax in accordance with
 the Park District Code (70 ILCS 1205/5-2)

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	BUDGETED EXPENDITURES	APPROPRIATION
ARTICLE V: GOLF COURSE		
A.	Salaries	
	Administrative	\$60,222
	Full-Time Employees	\$64,697
	Golf Course Coordinator	\$25,613
	Office Staff	\$26,165
	Pro Shop	\$35,259
	Starter	\$20,597
	Ranger	\$2,732
	Ground Workers	\$70,840
	Cart Custodian	\$14,252
	Total Salaries	\$320,377
B.	Contractual Services	
	Seminars & Technical Sessions	\$2,243
	Memberships & Subscriptions	\$489
	Travel Reimbursement	\$345
	Advertising	\$2,875
	Equipment Rental	\$65,455
	Service Contracts	\$22,828
	Service Repairs	\$6,728
	Charge Card Fees	\$10,350
	Uniforms	\$4,600
	Forest Preserve Land Purchase	\$28,213
	Total Contractual Services	\$144,124
C.	Materials & Supplies	
	Office Supplies	\$2,875
	Postage	\$173
	Printing	\$460
	Public Relations	\$3,105
	Pro Shop Resale	\$13,800
	Pro Shop Consumable Supplies	\$575
	Total Materials & Supplies	\$20,988
D.	Utilities	
	Electricity	\$36,800
	Fuel & Heat	\$6,900
	Telephone, Internet and Cable TV	\$11,586
	Total Utilities	\$55,286

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		BUDGETED EXPENDITURES	APPROPRIATION
E.	Fixed Charges		
	Medical Ins. & Social Security	\$43,074	\$49,535
	Sales Tax	\$1,080	\$1,242
	Total Fixed Charges	\$44,154	\$50,777
F.	Buildings & Grounds		
	Janitorial Supplies	\$8,500	\$9,775
	Building Supplies	\$1,500	\$1,725
	Signs & Paint	\$1,000	\$1,150
	Landscape Maint. & Supplies	\$52,300	\$60,145
	Total Buildings & Grounds	\$63,300	\$72,795
G.	Capital Outlay		
	Vehicle/Equipment Purchase	\$13,300	\$15,295
	Computers/Technology	\$1,500	\$1,725
	Building Improvements	\$2,000	\$2,300
	Total Capital Outlay	\$16,800	\$19,320
H.	Miscellaneous		
	Vehicle Equipment & Service	\$9,000	\$10,350
	Gas & Lubricants	\$15,000	\$17,250
	Tools	\$2,000	\$2,300
	Total Miscellaneous	\$26,000	\$29,900
	TOTAL GOLF COURSE	\$620,493	\$713,567

ARTICLE VI: CLUBHOUSE

A.	Salaries		
	Administrative	\$53,367	\$61,372
	FT Staff	\$106,387	\$122,345
	Cooks	\$66,210	\$76,142
	Bartenders	\$14,868	\$17,098
	Beer Cart	\$4,116	\$4,733
	Food Runners	\$1,634	\$1,879
	Banquet Servers & Bartenders	\$14,895	\$17,129
	Restaurant Cashiers	\$23,373	\$26,879
	Custodians	\$30,933	\$35,573
	Total Salaries	\$315,783	\$363,150

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	BUDGETED EXPENDITURES	APPROPRIATION
B. Contractual Services		
Seminars & Technical Sessions	\$1,000	\$1,150
Memberships & Subscriptions	\$810	\$932
Travel Reimbursement	\$100	\$115
Advertising	\$4,200	\$4,830
Equipment Rental	\$8,625	\$9,919
Service Contracts	\$17,968	\$20,663
Service Repairs	\$4,750	\$5,463
Bank Charges	\$400	\$460
Charge Card Fees	\$5,500	\$6,325
Uniforms	\$1,500	\$1,725
	\$44,853	\$51,581
Total Contractual Services	\$44,853	\$51,581
C. Materials & Supplies		
Office Supplies	\$1,500	\$1,725
Printing & Duplicating	\$450	\$518
Public Relations	\$750	\$863
Food	\$155,000	\$178,250
Alcohol	\$35,000	\$40,250
Beverages	\$16,000	\$18,400
Restaurant Supplies	\$9,000	\$10,350
Bar Supplies	\$500	\$575
Special Events	\$1,000	\$1,150
	\$219,200	\$252,080
Total Materials & Supplies	\$219,200	\$252,080
D. Utilities		
Electricity	\$6,000	\$6,900
Fuel & Heat	\$3,750	\$4,313
Sewer, Water	\$8,700	\$10,005
Telephone, Internet & Cable TV	\$6,800	\$7,820
	\$25,250	\$29,038
Total Utilities	\$25,250	\$29,038
E. Fixed Charges		
Medical Ins. & Social Security	\$62,325	\$71,674
Sales Tax	\$35,000	\$40,250
Licenses & Permits	\$5,000	\$5,750
	\$102,325	\$117,674
Total Fixed Charges	\$102,325	\$117,674
F. Buildings & Grounds		
Building Supplies	\$2,000	\$2,300
	\$2,000	\$2,300
Total Buildings & Grounds	\$2,000	\$2,300

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	BUDGETED EXPENDITURES	APPROPRIATION
G. Capital Outlay		
Building Improvements	\$3,500	\$4,025
Equipment Purchases	\$8,585	\$9,873
Clubhouse Projects	\$177,496	\$204,120
	\$189,581	\$218,018
Total Capital Outlay	\$189,581	\$218,018
TOTAL CLUBHOUSE	\$898,991	\$1,033,840
SUB-TOTAL GOLF COURSE	\$620,493	\$713,567
SUB-TOTAL CLUBHOUSE	\$898,991	\$1,033,840
TOTAL GOLF/CLUBHOUSE FUND	\$1,519,484	\$1,747,407

ARTICLE VII: AUDIT FUND

Appropriated for the foregoing Audit Fund from a special tax as provided in the Park District Code (70 ILCS 310/9)

	\$20,000	\$23,000
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ARTICLE VII: BOND & INTEREST FUND

For the payment of principal and interest and service charges on general corporate bonds of the Park District, appropriated from the proceeds of special taxes in addition to all other taxes on the following bond issues:

Capital Appreciation Bonds	\$481,000	\$553,150
Installment Contract Principal, Interest	\$196,268	\$225,708
Annual Bond Fee	\$750	\$863
	\$678,018	\$779,720
Total Bond & Interest Fund	\$678,018	\$779,720

ARTICLE VIII: CAPITAL IMPROVEMENT FUND

Capital Improvements	\$548,407	630,668
Total Capital Improvement Fund	\$548,407	630,668

ARTICLE IX: PUBLIC LIABILITY INSURANCE

Risk Manager	\$18,540	\$21,321
Insurance Coverage	\$113,720	\$130,778
Miscellaneous Expense	\$14,485	\$16,658
	\$146,745	\$168,757
Total Liability Insurance	\$146,745	\$168,757

Appropriated for the foregoing from a special tax as provided in the Park District Code (745 ILCS 10/9-107)

Wood Dale Park District
 COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE O-18-02 FOR FISCAL YEAR MAY 1, 2017 TO APRIL 30, 2018

	BUDGETED EXPENDITURES	APPROPRIATION
ARTICLE X: MUSEUM FUND		
Service Contracts	\$30,000	\$34,500
Utilities	\$4,000	\$4,600
Landscaping & Housekeeping	\$200	\$230
Total Museum Fund	\$34,200	\$39,330

Appropriated for the foregoing Museum Fund from
 a special tax as provided in ILL.REV.STAT.
 Ch. 105, Sec. 327

ARTICLE XI – JOINT RECREATION PROGRAM FOR THE HANDICAPPED FUND

Operation expenses (budgeted amount to be
 distributed to Northeast DuPage Special
 Recreation District). Appropriated for the
 foregoing from a special tax as provided in the
 Park District Code (70 ILCS 1205/5-8)

NEDSRA	\$135,000	\$155,250
Inclusion	\$2,000	\$2,300
NESDRA Support	\$8,175	\$9,401
ADA Facility Mods./Improvements	\$154,800	\$178,020
Total Joint Recreation Program for the handicapped	\$299,975	\$344,971

ARTICLE XII: PAVING & LIGHTING FUND

Paving & Lighting Improvements	\$63,424	\$72,938
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The foregoing from a special tax as provided in
 the Park District Code (70 ILCS 1205/5-6)

	\$63,424	\$72,938
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ARTICLE XIII – PARK POLICE

Salaries	\$14,867	\$17,097
Service Contracts	\$6,350	\$7,303
Uniforms	\$235	\$270
Supplies	\$790	\$909
Social Security	\$800	\$920

Total Park Police Fund	\$23,042	\$26,498
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ARTICLE XIV: IMRF Fund

	\$222,623	\$256,016
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	BUDGETED EXPENDITURES	APPROPRIATION
ARTICLE XV: RECAPITULATIONS		
Corporate Fund	\$1,180,880	\$1,358,012
Recreation Programming	\$1,136,806	\$1,307,327
Fitness Studio	\$82,318	\$94,666
Swimming Pool Fund	\$139,508	\$160,434
Golf Course Fund	\$620,493	\$713,567
Clubhouse Fund	\$898,991	\$1,033,840
Audit Fund	\$20,000	\$23,000
Bond & Interest Fund	\$678,018	\$779,720
Capital Improvement Fund	\$548,407	\$630,668
Public Liability Insurance Fund	\$146,745	\$168,757
Museum Fund	\$34,200	\$39,330
Joint Recreation Program for the Hancock	\$299,975	\$344,971
Paving & Lighting Fund	\$63,424	\$72,938
Park Police Fund	\$23,042	\$26,498
Social Security & IMRF Fund	\$222,623	\$256,016
TOTALS	\$6,095,430	\$7,009,744

Section 2. That the foregoing sums of money in the columns headed Appropriations be and are hereby appropriated for the corporate purposes, the recreation purposes, the golf course, the clubhouse, for paving and lighting, for park security services, for vehicle replacement, for historical museum purposes, for bond redemption and interest purposes, for payment of liability insurance premiums, for payment for the annual audit by a certified public accounting firm, and for payments to a Special Recreation Association, the Northeast DuPage Special Recreation Association, as herein before specified, all in order to defray all necessary expenses and liabilities of the Wood Dale Park District, DuPage County, Illinois for the year beginning May 1, 2017 and ending April 30, 2018.

Section 3. As part of the annual budget, it is stated:

- (1) That cash on hand at the beginning of the fiscal year is \$2,770,421.04.
- (2) That the estimated cash expected to be received during the fiscal year from all sources of \$4,894,884.56.
- (3) That the estimated expenditures contemplated for the fiscal year are \$6,095,730.42.
- (4) That the estimated cash expected to be on hand at the end of the fiscal year is \$1,569,575.18.
- (5) That the estimated amount of taxes to be received during the year is \$2,478,065.00.

Section 4. The receipts and revenue of the said Wood Dale Park District derived from sources other than taxation and not specifically appropriated and all unexplained balance from the preceding fiscal years not required for the purposes for which they were appropriated and levied shall in part constitute the Corporate Fund and shall first be placed to the credit of such fund.

Section 5. If any section, subdivision, sentence or clause of this Ordinance is for any reason held invalid or to be unconstitutional such decision shall not affect the validity of the remaining portions of the Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after all passage and approval and publication as required by law.

APPROVED THIS 27th DAY OF JUNE, 2017

President

Vice - President

Secretary

Treasurer

Commissioner

ATTEST:

Secretary

Date

