

1. Call the Meeting to Order

President Stout called the meeting to order at 6:00 pm.

2. Roll Call

At 6:00 pm roll call was taken:

Present: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Absent: none

Also Present: Greg Kuhs, Executive Director; Michele Silver, Superintendent of Recreation; Ray Chaussey, Superintendent of Parks; Tony Perry, General Manager; Rhonda Brewer, Business Manager; Carolyn Mondlock, Recording Secretary.

Members of the Public: Jay Douglas, WDPD Staff-Recreation Intern; John Forrest, City of Wood Dale; Mike Bersani, Park District Attorney (arrived at 6:20 pm.)

3. Additions to Agenda

none

4. Approval of Consent Agenda Items (Roll Call)

A. Approval of Minutes of the Regular Meeting of December 11, 2012.

B. Approval of Executive Session Minutes of December 11, 2012 (content only).

C. Approval of the monthly expenditures, totaling \$404,789.11, covered by check nos. 73435 through 73613 (\$196,227.14), payrolls for 12/21/12 (\$73,230.09), 1/4/13 (\$65,061.96) and 1/18/13 (\$70,269.92).

Director Kuhs noted that Commissioner Schroeder called prior to the meeting to correct a statement made to a reference in the minutes that an attachment was attached that was not normally attached. Director Kuhs corrected the minutes.

It was moved by Commissioner Lange, seconded by Commissioner Schroeder to approve the Consent Agenda Items A through C as presented with corrections to the Regular Meeting Minutes. Copy of Consent Agenda Items A through B attached to Official Minutes.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Nays: None

MOTION CARRIED

5. Written and Public Communication *(The Board has set a 7-minute maximum per individual for Public Communication)*

City of Wood Dale – Review of Wood Dale Vision Plan – Director Kuhs introduced John Forrest, Community Development Director, City of Wood Dale. Director Kuhs told the Board that last month the Board received a copy of the draft of the Wood Dale Vision Plan (preliminary Site Analysis) for the intersection of Irving Park and Wood Dale Roads that was done early November 2012. John is here tonight to review the plan with the Board and to answer any questions.

John Forrest introduced himself and referred the Board to the copy of the report by Uhlir Consulting, the company that designed Millennium Park. John said that over the last several years, the mindset of the City Council was to establish a downtown Wood Dale and create an identity in the area where Prairie Fest is

held. The intention of developing the public space is to attract people. John referred the Board to pages in the Vision Plan and gave them a summary of what they were reviewing to include relocating a street and widening Wood Dale Road to allow for the creation of landscaped islands. John said that Uhlir is also working with the Lakota Group from Chicago to develop new concepts and create continuity for signage throughout Wood Dale as part of the Thorndale corridor project. The basic concept for any redevelopment will be based around the prairie style of design. The project will be phased in over several years.

John invited the Park District Board to attend a meeting with the City Council in March to review final recommendations by Uhlir Consulting.

6. New Business

- A. Golf Fees – 2013 Season – Tony summarized the proposed golf fees included in the Board packets. He proposed a price increase to combat the low rates Salt Creek already charges compared to other similar courses and the high cost of maintaining the grounds. His recommendation is to raise the front nine played by \$0.50 but keep the replay rates the same. He is proposing a \$0.50 per nine holes increase on motor cart fees to help recover higher fuel costs. In addition, Tony said the golf course needs to purchase new pull carts this year and is proposing a fee increase of \$0.50 per nine holes on pull carts to help offset the purchase. His proposal also includes a \$0.50 increase on rental clubs.

Tony reviewed the rates with the Board. He included a comparison report of six golf courses in the area, showing Salt Creek to be fourth out of the six, meaning the rates are still lower than three other similar and competing golf courses.

It was moved by Commissioner Sbertoli, seconded by Commissioner Lange to approve the Salt Creek Golf Fees for 2013 as presented.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout
Nays: None MOTION CARRIED

- B. Donation Bin at Recreation Center Complex – Director Kuhs said this is a nonissue because it is not allowed by City Ordinance.
- C. Semi-annual Review of Executive Session Minutes – Director Kuhs reminded the Board that every six months they are required to complete a review of Executive Session minutes that have not been released to the public. Upon his review of the minutes, he said there are no Executive Session minutes that he recommends releasing to the public at this time.

7. Unfinished Business

- A. Items removed from Consent Agenda – No items were removed from the Consent Agenda.
- B. Fairway Suites Update – Director Kuhs recommended that the Board address this topic in Executive Session.

8. Director's Report

Director Kuhs submitted an Executive Director's Report for the month of January 2013. Copy attached to Official Minutes. Director Kuhs reported and reviewed the following:

Personnel Policy Manual Review – At the December Board Meeting there was discussion about completing a review of the park district personnel manual this year. Director Kuhs is suggesting that the Board be provided with copies of the manual, and schedule a meeting in the future to discuss specific sections or parts of the manual according to what the Board would like to review.

He reminded the Board that in 2009 the personnel policy was reviewed by a legal firm. Any updates to the policy have been driven by PDRMA.

The Board would like to review the manual prior to the next Regular Meeting to determine if further discussion is necessary. Director Kuhs will supply them with copies.

Salt Creek Marsh Leased Property – Forest Preserve District of DuPage County – Director Kuhs said he has been waiting on the Forest Preserve's approval to proceed with some additional environmental testing as recommended by PDRMA's environmental testing company. The Forest Preserve has additional questions concerning the leased property that need to be addressed by PDRMA. A conference call has been scheduled, and Director Kuhs will keep the Board informed of the status.

He said that the process of moving debris from the property just west of the leased area is progressing, although the cold weather has slowed it down. He reminded the Board that the current extension of the lease agreement goes through March. At the next Board Meeting, an agreement may have to be made to either extend the existing agreement further or obtain an annual lease. This is dependent on how the Forest Preserve wants to proceed with additional testing.

Strategic Plan Presentation – Director Kuhs reminded the Board that they discussed having a special meeting to have a firm come in and give a presentation on the approach and development of a strategic plan. The Board agreed to the Special Meeting on Tuesday, February 19, 2013 at 6:00 pm.

9. NEDSRA Report

The monthly NEDSRA Newsflash was not included in the Board Packets.

Director Kuhs wanted the Board to be informed about NEDSRA's desire to belong to the IMRF pension plan. He provided background about the plan they are in and their concern that to belong to IMRF would create the issue of "double-funding" employee pensions. Director Kuhs further explained the issue and the concept that could avoid it.

The concept involves NEDSRA, through their fund balances, paying back or crediting each of the NEDSRA member partners for the funds that have been paid out for the past 25 years with the current retirement plan. Then if NEDSRA joins IMRF, there would be no "double-funding" issue. If a NEDSRA employee decides to buy back "X" number of years of prior service credit, it would impact NEDSRA's future funding rate.

Director Kuhs answered general questions from the Board. He said if the concept is approved, credit to member agencies would occur over a two or three year period. The process would need to be determined,

and it is based on the reserves NEDSRA has accumulated over the years. He said that nothing has happened yet, but he wants the Board to have knowledge that NEDSRA is considering this.

10. Recreation Report

Michele Silver, Supt. of Recreation, submitted a Recreation Report for the month of January 2013. Copy attached to Official Minutes. Michele reported and reviewed the following:

Project Green – Michele informed the Board that new lighting is being installed in the gym and track this week. The entire project is scheduled to be completed by February 7.

Jay Douglas – Michele introduced Jay to the Board. He is a senior at Illinois State University and will be a student intern at the park district for the next twelve weeks.

Participation Report 2012 – With a difference of only two participants, Michele said participation is stable among years 2011 and 2012. Her report is organized by seasons and shows an increase in fall adult fitness and athletics. She said this is due to an increase in kickboxing and zumba drop-in's.

Michele said cancellation rates are where they should be if aquatics classes are removed from the total. Due to the high amount of aquatics classes, cancellations are expected.

11. Parks Report

Ray Chaussey, Supt. of Parks, submitted a Parks Report for the month of January 2013. Copy attached to Official Minutes. Ray reported and reviewed the following:

Transportation – Ray said three vehicles were put up for auction with reserves placed on them. The auction is one week from today. So far, two of the vehicles are close to meeting or have exceeded the reserve amount. If the third vehicle does not make the reserve amount, the park district can choose to either lower the reserve one day prior; or if a potential buyer gets close, the vehicle may be sold to the highest bidder.

ADA Doors – Commissioner Lange asked about appearance of the doors at the golf clubhouse and was assured that the doors will be similar in color to the older wooden doors and will offer customers having to bring items in and out more efficiency. Ray addressed Commissioner Schroeder's concern about the cold air affecting employees at the front desk of the Recreation Complex when the doors are opened. Ray said the first set of doors will close more quickly than the second set, preventing cold air entering. In addition, there is a heater in the vestibule. If cold air does become an issue, another heater can be installed in between the doors that blasts down a curtain of warm air when the doors are opened, preventing the cold air from entering.

12. Salt Creek Golf Club Report

Tony Perry, General Manager, submitted a report for the month of January 2013. Copy attached to Official Minutes. Tony reported and reviewed the following:

Fish Fry – Tony reminded the Board that the Fish Fry starts this Friday.

Project Green – Tony said the golf course saved approximately \$400 by installing many of the fluorescent/flood bulbs themselves. The rest of the lighting throughout the clubhouse is still being installed and should be done later this week.

13. Public Communication

There was no further public communication.

14. Executive Session *(if needed)*

- A. For the purpose of discussing the setting of a price for the sale of or lease of property owned by the park district. 5 ILCS 120/2(c)(1)
- B. For the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee. 5 ILCS 120/2(c)(1).
- B. For the purpose of discussing imminent or potential pending litigation against the park district. 5 ILCS 120/2(c)(11).

It was moved by Commissioner Lange, seconded by Commissioner Schroeder to enter into Executive Session at 7:10 pm for the purpose of discussing both Items A and C.

Ayes:	Commissioners Sbertoli, Pulice, Schroeder, Lange
Nays:	None
	MOTION CARRIED

Executive Session was adjourned at 7:45 pm and the General Meeting reconvened.

15. Take Action, if any, on Items Discussed in Executive Session

No action was taken on items discussed in Executive Session.

16. Adjournment

It was moved by Commissioner Lange, seconded by Commissioner Schroeder to adjourn this General Meeting at 7:46 p.m.

After a voice vote, President Stout declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, February 26, 2013, at 6:00 p.m.
