

**1. Call the Meeting to Order**

President Stout called the meeting to order at 6:00 pm.

**2. Roll Call**

At 6:00 pm roll call was taken:

Present: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Absent: none

Also Present: Rhonda Brewer, Interim Executive Director and General Manager, Michele Silver, Superintendent of Recreation; Ray Chaussey, Superintendent of Parks; Carolyn Mondlock, Recording Secretary.

Members of the Public: Jessica Stanke, WDPD Staff

**3. Additions to Agenda**

none

**4. Approval of Consent Agenda Items (Roll Call)**

- A. Approval of Minutes of the Regular Meeting of February 26, 2013 (attached).
- B. Approval of Executive Session Minutes of February 26, 2013 (content only).
- C. Approval of Minutes of the Special Meeting of March 19, 2013 (attached).
- D. Approval of Executive Session Minutes of March 19, 2013 (content only)
- E. Approval of the monthly expenditures, totaling \$299,613.71, covered by check nos. 73734 through 73889 (\$157,829.75), payrolls for 3/1/13 (\$68,732.57) and 3/15/13 (\$73,051.39) (attached).

Interim Director Brewer stated that there are two corrections to the Regular Meeting Minutes of February 26, 2013 as follows:

Page 1, second paragraph, Item 4, Approval of Consent Agenda Items – The Minutes were corrected to state that “the Executive Session Minutes were not attached when it stated that they were attached.” This was in reference to the Regular Meeting Minutes of January 22, 2013.

Page 2, first paragraph, Item 6B, Truck Bid Results – The Minutes were corrected to state that “the 2008 truck will serve as the golf course errand vehicle and park district ranger vehicle, while the new 2013 truck will be added to the maintenance fleet.”

It was moved by Commissioner Lange, seconded by Commissioner Pulice to approve the Consent Agenda Items A through E with the corrections as presented.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout

Nays: None

**MOTION CARRIED**

**5. Written and Public Communication** *(The Board has set a 7-minute maximum per individual for Public Communication)*

None.

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**6. New Business**

- A. Wood Dale Park District Staff Footwear Policy – Interim Director Brewer informed the Commissioners that PDRMA recommends certain footwear that is job specific. For example, it is recommended that pool staff wear water shoes, and maintenance staff wear shoes with safety toes. Each job classification and job tasks require appropriate footwear.

Commissioner Lange requested that there be more discussion about the policy. She feels the policy is vague and not job specific. Discussion ensued, and the Board decided to revisit the policy after more specific rules or guidelines are developed. Interim Director Brewer said that she will discuss this in more detail with the park district safety coordinator and present it again with the information the Commissioners are requesting at the next regular Board meeting.

**7. Unfinished Business**

- A. Items removed from Consent Agenda – No items were removed.
- B. Fairway Suites Update – First Amendment and Extension to Lease Agreement – The Commissioners were presented with an agreement to extend the permitting period expiring on July 1 of this year to June 30, 2014. The agreement was reviewed by Park District Attorney Mike Bersani.

It was moved by Commissioner Lange, seconded by Commissioner Sbertoli to accept the extension of the lease agreement between the Wood Dale Park District and Fairway Suites, LLC.

Ayes: Commissioners Sbertoli, Pulice, Lange, Schroeder, Stout  
Nays: None MOTION CARRIED

- C. Intergovernmental Agreement for Shared Use of Parking Lot – Interim Director Brewer said that she spoke with Mark Bertolozzi from School District 7. He informed her that the School District Board agreed to a 66/33 split of maintenance costs presented initially, with the Park District absorbing 66 percent of the costs. Mark was informed that a letter was sent to Christine Caliendo on March 6 stating that the Park District believes the equitable way to share the costs should be on a 50/50 basis, and the letter explained the Park District's reasoning.

The Wood Dale Park District Board is waiting for a written response to the March 6 letter from the School District Board.

**8. Director's Report**

Interim Director Brewer submitted an Interim Director's Report for the month of March 2013. Copy attached to Official Minutes. Rhonda Brewer reported and reviewed the following:

Budget Process – FY 2013-2014 – Interim Director Brewer handed out the park district budget for FY 2013-2014 to the Commissioners, along with some corrected pages. She reminded them the budget meeting is on April 9 at 5:30 pm. Each department will present their budget, and park district auditor Joe Julius is expected to be present later in the meeting to answer any questions. The Commissioners asked some general questions which Interim Director Brewer answered.

FY 2012-2013 Board Meeting – Interim Director Brewer reminded the Commissioners that the schedule for Board Meetings will be presented for approval at the April meeting. The Commissioners agreed to

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keep the schedule the same as the current year, with meetings starting at 6:00 pm the fourth Tuesday of each month, with the exception of combining the November and December meetings.

Memorial Day Parade – All Commissioners confirmed they will be participating in the parade.

Election – The Commissioners briefly discussed the consolidated election on April 9. Interim Director Brewer suggested that the swearing-in of Denice Sbertoli be done at the regularly scheduled May 28 meeting, and the Commissioners agreed.

**9. NEDSRA Report**

Interim Director Brewer informed the Commissioners that the NEDSRA Board is moving closer to agreeing on terms of IMRF participation. They have developed a chart of pension monies due to member partners with a three-year payback to be deducted from the yearly payments to NEDSRA.

Michele Silver will be representing the Park District at future NEDSRA meetings.

**10. Recreation Report**

Michele Silver, Supt. of Recreation, submitted a Recreation Report for the month of March 2013. Copy attached to Official Minutes. Michele reported and reviewed the following:

Blizzard Blast – Michele said that there was an “increase” in the number of participants for the Blizzard Blast, correcting her report that stated there was a “decrease”.

Parking Lot Lights – Michele said six out of nine parking lot lights went out due to the electrical breakers. Ray explained how they work. Michele said the manufacturer is bringing out replacements that will be a new style with brighter reflectors. The lights were a result of a grant. Michele explained that the manufacturer is also working on a proposal for the next grant to potentially cover costs for the remaining lighting that needs to be done in the facility and also at Salt Creek Golf Club.

Locker Rooms – To accommodate ADA requirements, Michele explained that five percent of the lockers in the men’s and women’s locker rooms need to be ADA compliant. Currently there are sixty lockers in each locker room. Michele is looking at both plastic and galvanized metal lockers and will obtain quotes for both.

The Commissioners discussed whether a small section of lockers could be taken out to accommodate the ADA-approved lockers, instead of renovating all the lockers. Michele said she would get quotes for this option also, before going out to bid.

Special Events – Michele said the Bunyanza and EGGcellent Egg Hunt went well. The Doggie Egg Hunt was low in registration because the weather was cold. Commissioner Schroeder asked if the junior high school was contacted for participation from middle school kids for the Waffle 5K Shuffle. Commissioner Lange suggested that Fenton High School also be contacted. Michele said that the park district will be contacting them.

Commissioners Lange and Schroeder asked Michele to inquire at the City of Wood Dale about the summer concerts possibly being moved back to Commercial Park. Both Commissioners were approached by a City employee about this. Michele will call the City and investigate.

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**11. Parks Report**

Ray Chaussey, Supt. of Parks, submitted a Parks Report for the month of March 2013. Copy attached to Official Minutes. Ray reported and reviewed the following:

Powered Sliding Doors - Ray discussed the new doors at the entrance of Salt Creek Golf Club. He explained some minor modifications need to be made. He also explained that the front door entrance will be covered with a tarp to cut down on the wind and cold.

Bags Game at Brookwood – Ray informed the Commissioners that staff started laying concrete for three target bases for the game “Bags”. He feels the games will be popular once patrons know they are available, and they can be added to the list of features at the park. He confirmed with the Commissioners that patrons need to bring their own bags to play.

Tennis/Basketball Courts – Ray is in the process of getting pricing on repaving the tennis courts and having one of the courts changed to a full-court basketball court over at Community Park discussed installing a fence to separate the two courts. He explained to the Commissioners the process of shaving down the court and filling in the cracks. He helped the Commissioners visualize the fencing between the tennis and basketball court. Currently, the best price for all the work is at approximately \$60K. Fencing will be new in addition to basketball hoops.

Dog Park Parking Lot – Ray informed the Commissioners of two recent day-time car thefts in the parking lot of the Dog Park. A patron suggested the park district install cameras, but it is believed that the resolution would be too low. The Commissioners suggested signage indicating to patrons to not leave their valuables unattended. Ray also talked about additional lighting for the park.

**12. Salt Creek Golf Club Report**

Tony Perry, General Manager, submitted a report for the month of March 2013. Copy attached to Official Minutes. Tony was not present at the Board Meeting, and the Commissioners had no questions about the report. Interim Director Brewer did report that the Salt Creek maintenance building was broken into the night before, March 25, and that two chainsaws and a laptop were stolen.

**13. Public Communication**

There was no further public communication.

**14. Executive Session *(if needed)***

- A. For the purpose of discussing the setting of a price for the sale of or lease of property owned by the park district. 5 ILCS 120/2(c)(1)
- B. For the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee. 5 ILCS 120/2(c)(1).
- C. For the purpose of discussing imminent or potential pending litigation against the park district. 5 ILCS 120/2(c)(11).

It was moved by Commissioner Lange, seconded by Commissioner Pulice to enter into Executive Session at 7:26 pm for Item B, for the purpose of discussing issues related to the hiring, firing, disciplining or compensation of personnel or status of an employee.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange, Stout  
Nays: None MOTION CARRIED

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Executive Session was adjourned at 8:29 pm, and the General Meeting reconvened.

**15. Take Action, if any, on Items Discussed in Executive Session .**

It was moved by Commissioner Lange, seconded by Commissioner Schroeder to rescind the approved “3% pool for salary increases in the 2013-2014 budget year” from Executive Session at the February 26, 2013 meeting.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange, Stout  
Nays: None MOTION CARRIED

It was moved by Commissioner Sbertoli, seconded by Commissioner Lange to expand on the current salary policy to further include the following language: “It is the policy of the Board of Commissioners that no employee whose current salary is above Board-approved salary ranges shall receive an annual cost of living and/or merit increases regardless of whether or not such increases were given in prior years. The Board reserves the right and discretion to review and modify salary ranges on an annual basis.”

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange, Stout  
Nays: None MOTION CARRIED

It was moved by Commissioner Lange, seconded by Commissioner Schroeder to approve up to a 3% raise per employee not to exceed maximum salary ranges for the budget year 2013-2014.

Ayes: Commissioners Sbertoli, Pulice, Schroeder, Lange, Stout  
Nays: None MOTION CARRIED

**16. Adjournment**

It was moved by Commissioner Pulice, seconded by Commissioner Sbertoli to adjourn this General Meeting at 8:33 p.m.

After a voice vote, President Stout declared the MOTION CARRIED.

The next General Meeting of the Wood Dale Park District Board of Commissioners shall be held on Tuesday, April 23, 2013, at 6:00 p.m.

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